



Winnetka Neighborhood Council

GENERAL MEETING MINUTES

Tuesday, July 14, 2020, 6:30 PM

Virtual Meeting Teleconference using Zoom



The public is encouraged to join the meeting by:

[1] going to [WNC Zoom](#) Password: WNC071420

[2] Calling US Toll-free: 833 548 0282, 877 853 5257, 888 475 4499 or 833 548 0276

Local: 669-900-6833, 253-215-8782, 346-248-7799, 312-626-6799, 929-205-6099, 301-715-8592

Webinar ID: 970 3098 8115 Password: 430710788

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC

President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
Vice-President	Youth Representative	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Vacant	Victor Lerma	Jill Kline
Board Members			
Steven Fuhrman	Ajantha Sriramy	Judith Giglio	Celia Vasquez
Vacant	Vacant	Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act.

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, this Winnetka Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must join by going to [WNC Zoom](#) (<https://zoom.us/j/97030988115?pwd=MFBrO0NUN3ZrU2ZaWjZ3NERPa2Fudz09>, Meeting ID: 929 8676 7572, Password: WNC200512) or by dialing either (669) 900 6833 or (253) 215 8782 or (346) 248 7799 or (312) 626 6799 or (929) 205 6099 or (301) 715 8592, entering 912 7845 1695 and then press # to join the meeting, followed by the password 049761 and then #. One tap mobile: +16699006833,,97030988115#,,,0#,,430710788# US (San Jose) +13462487799,,97030988115#,,,0#,,430710788# US (Houston)

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting, or per the following:

[1] emailing board@winnetknc.com, [2] by clicking the 'raise hand' button via Zoom during the period allotted for public comment, or [3] by dialing *9 (if joining the meeting via telephone) to 'raise hand' during the period allotted for public comment when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard when the respective item is being considered.

GENERAL PUBLIC COMMENT ON NON AGENDA ITEMS

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC POSTING OF AGENDAS

The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. Additionally, supporting documents distributed to Board Members pertaining to Agenda Items will be posted for Download as well. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website: <https://www.lacity.org/subscriptions>.

1) GENERAL WELCOME [10 min]

Approximately 12 guests

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

6:40 call to order by David

Judith leads Pledge of Allegiance

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3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Apr 9	Jul 09	Aug 13	Sep 10	Oct 8	Nov 12	Dec 10	Jan 14	Feb 11	Mar 10	Apr 14*	May 12†	Jun 09†	Jul 14†
Ajantha Sriramya	A	LE	A	A	A	A	X	X	X	E	N/A	A	X	X
Lisa Reeber	X	X	X	L	X	L	X	X	E	X	N/A	X	X	X
David Uebersax	X	X	X	X	X	X	X	X	X	X	N/A	X	X	X
Erick Lace	X	X	X	X	X	X	X	X	X	X	N/A	X	X	X
	X	L	L	X	X	X	X	X	X	X	N/A	X	A	X
Steven Fuhrman	X	X	X	X	E	E	X	X	X	X	N/A	X	X	X
Judith Giglio	X	X	E	X	X	X	X	A	X	X	N/A	X	X	X
Victor Lerma	X	X	X	X	X	X	X	X	A	X	N/A	X	X	L
Samantha Ludwig	X	X	X	X	X	X	X	A	X	X	N/A	X	X	X
Jill Kline	/	/	X	X	X	X	A	X	A	X	N/A	X	X	X
Celia Vasquez	/	/	/	X	X	X	X	X	X	X	N/A	X	X	X
Oswaldo Estrada	/	/	/	/	X	X	A	A	E	E	N/A	A	A	/
Ana Karen Estrada	/	/	/	/	X	X	A	X	X	X	N/A	A	A	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
 *Cancelled Meeting, †Virtual Meeting

Quorum is reached

4) MEETING RULES & ANNOUNCEMENTS [2 min]

A The Board may take action on any item on the agenda, which may be taken out of order.

5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

A Motion to approve minutes for February 11, 2020 (**WNC-2020-071420-5A**) Eric motioned to approve minutes as submitted and Judith seconded the motion. There was no discussion and a vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian			X			
Jill Kline	Assistant Parliamentarian			X			
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary			X			
Vacant	At-Large						
Samantha Ludwig	Treasurer			X			
Steven Fuhrman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion approved 6-0-4

B Motion to approve minutes for May 12, 2019 (**WNC-2020-071420-5B**)

Judith motioned to approve minutes as submitted and Eric seconded the motion. **There was no discussion and a vote was taken.**

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large			X			
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian			X			
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion approved **8-0-2**

C Motion to approve minutes for June 9, 2020 (**WNC-2020-071420-5C**)
June minutes were not sent out.

6) GOVERNMENT REPRESENTATIVES: Updates and reports from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman, State Senator Stern, State Assembly Jesse Gabriel, the LAPD, LAFD, LAUSD Board Member Scott Schmerelson, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies. [Please note: While this section normally provides a guideline of 5 min each, with a 20 min max, it's expected that City Officials, LAPD, LAFD, and Budget Advocates may be allowed additional time, to accommodate additional Public Safety questions Corona Virus, as well as funding issues for 2021-2012]

Kevin Tamhki – rep for Bob Blumenfield – sitting in for Keith banks due to conflicting appointment. Gave information on Economic Development in regards to covid 19. Over two years **Blumenfield** has been visiting small business once a month. All 5 communities in 3rd district over the year. Stops by introduces himself and provides info on resources for business to run better. Gives news about the district as he is interested in small community business owners. **He had visited**14 businesses in Winnetka up to March. **Due to Covid-19 he put together** the economic development bobcat (bob community action team). **This team consists of** business owners in West Valley to help all businesses in the district. They are planning to have a more virtual presence **starting at end of July**. Will have Zoom meetings starting July 30 will focus on specific sectors of business. **The first meeting** will be restaurants to share best practices. **These zoom meetings will be every 2 weeks**. He would like the businesses in Winnetka to drop in and attend these meetings.

Erick: is bob on the transportation committee for city?

Kevin: No. he is on the planning public works committee, the budget committee.

Erick: who could I contact regarding transportation in our area?

Kevin: We have our deputy who handles transportation in our city council. Please send me an email. He's knowledgeable about transportation. We have a district office on Vanowen.

Franklin: to follow-up about bobcat, this pertains to all our surrounding areas businesses, do any of those efforts include efforts for vendors? Or what vendors will be able to operate? Are street vendors in their purview? I do my part to support local businesses and they are struggling with the street vendors who are still selling food. Is there any conversation about this at bobcat?

Kevin: reach out to me. I will provide the NC and board with the most up to date info. It is within bobcat's purview.

Franklin: I'm very connected to small business. I would hate to see a business close up because they feel unsupported. I am very interested in bobcat.

Lisa: is there a list of the next few topics or sectors of business [that will be covered during these meetings?](#)

Kevin: nothing is set. I know we will do restaurants, hair salons & barbershops

[Victor Lerma joined meeting at 7:15](#)

BLAKE CLAYTON – bclayton@bos.lacounty.gov, [representative for County Supervisor Sheila Kuehl 3rd District](#) gave an update about the changes to current health order. All [non-essential](#) indoor operations must cease until further notice. Office work sites that are not essential can operate via telework. [All essential businesses](#) must conform to health order guidelines if in person. Waiting to hear back regarding closing the jail. There are many people who get tested many times, are they counted once or as a new person? If a person tested many times and tested negative each time, they would be considered separate multiple negative tests. Positive tests are not counted double just as one person.

Recovery numbers – Orange & Ventura counties share numbers of recovery. In LA county, they do NOT share. Due to the way it is counted it is not accurate. It is being looked into. People want to hear the positive side to share so they are considering that.

Steven: even if recovery numbers are not reliable wouldn't it be better if something is shared rather than nothing at all?

Blake: yes, I agree. I mentioned this at the last meeting.

Steven: It does seem deceitful that other counties are reporting recovery and LA county isn't. It looks like the government can't be trusted. Also only hearing about deaths is very disheartening.

Franklin: please tell me the status of the jails being closed? Do we know when [the discussion](#) will pick up again?

Blake: next board meeting is 21st. Tune in 29 July at 9:30am. It will be talked about then and the rent moratorium.

Samantha: are there numbers for those testing positive being symptomatic vs those who are asymptomatic?

Blake: give me your email and I can get that info for you

David: I try to watch the board's press conferences. There is an emphasis on focusing on those with symptoms. There are false negatives and that is part of the concern. Less reliance on tests as they are unreliable. If we only test those with symptoms our infections rates will be skewed. Due to those

not showing symptoms and do not want to wait in line. Schools will need the testing of everyone before they can do contact tracing.

Blake: it's definitely being looked into. However, there is no straightforward answer. Today there were over 4000 new cases. Things are pretty crazy right now.

David: Any more questions? Ok Blake thank you. Victor has been here since 7:15 listening in.

PATRICIA BATES, newly elected budget advocate, David introduced her and she shared her contact information, Treasurer@encinonc.org and 818-722-3695. The budget advocates are having a retreat meeting this Saturday, I hope to have more focus on our direction this year. Do not hesitate to contact me with your particular concerns regarding budget and services.

Patricia gave an overview of her experience. She has been a budget representative for several years; interested in homelessness and whether valley gets a fair share of services from the city. Having a retreat of budget advocates this Saturday. Hoping to come out more knowledgeable about parks & recreation and enforcement issues. New problem is pandemic. Most of the city budget has been cut by a third.

David: What process would you explore regarding LAPD funding? What might your approach be? The increase was rescinded. What about taking some of that funding and giving to Neighborhood Councils to help distribute money & awareness to their communities?

PATRICIA – it needs to be looked at carefully. If going to NC I fear it will sit there and go back to the general fund. With the emergency we're in now we have to be very careful funding anything. I will definitely read all the options and discuss it. I think we have framing issues, personally. But there are things that can be done to improve the situation.

David – Any other questions for Patricia?

Jill -thank you for representing our area. This will be my first time sitting on a neighborhood council and watching this unfold. A budget reflects our priorities. I want to make sure that we are able to provide and seek input from our community members as well.

Patricia - Do not hesitate to send me an email if you have questions, ideas etc. we need your input.

David - thank you for coming to our meeting

Patricia - I will try to make every or every other meeting. Thank you.

David: Any more questions?

Steven: to Blake can someone from vector control visit with us next meeting? I've seen things about mosquitos and vector control offers such a service. Regarding new species of mosquitos taking over our yards. How do we get rid of them?

Blake – There are two vector controls – LA county vector control, which does rodents, etc. & greater LA vector control. We are over the LA county but not greater LA vector control who handles mosquitos. We don't handle that. But I will reach out and see if they can attend the next meeting.

Lisa – other than rodents what would we use them for?

Blake: I'm not sure. I have to look up and see what services they provide.

David: I may have an email from them from last year.

- 7) **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other agency. [3 min each, 20 min max]

Walter Calderon from Grocery Outlet – We are here to support in any way that we can. The corporate office has done the advertising for us. They put up two billboards and a mailer went out last week to hit this week. *The store has brought 30 new jobs to the area. Also, any non-profit organizations can get gift cards to the store. Send any interested organizations to me at winnetka@groceryoutlet.com*

Steve: I haven't received any fliers. Aldi just opened 3 weeks ago and they send out flyers every week.

David: my wife has encouraged me to sign up on their website. Lots of discounts!

Walter: when we opened, we didn't do mailers because of the number of postal workers with covid. So, we didn't do many in the beginning.

Franklin: most of the grocery stores have accommodation for elderly or high risk before being open to general public?

Walter: at the other location we did that. We thought we were going to be open at this point. But now with the new order we are considering it.

Franklin: That's good. We have many in our community that would like that accommodation.

Walter: we have veteran parking, family parking to make it easier right in front of the store.

David: thank you for coming and welcome to the neighborhood!

Walther: my pleasure. Thank you.

MYRON from PRNC re: West Valley Neighborhood Alliance on Homelessness

We have gathered together with elected officials to inform public regarding the homelessness crisis. NCs are uniquely placed to increase knowledge about this issue and provide solutions.

The alliance consists of social service agencies, interfaith groups, Neighborhood Council members and stakeholders. 7/20/20 from 3-5pm we have our 1st virtual meeting. I will forward the information to David.

David: *Erick, are you our liaison to this group?*

Erick: Yes.

David: any questions for our homeless alliance? If you have any questions please let me or Erick know.

MIKKIE LOI, LAPD Devonshire Advocate Representative

Please take care of your vehicles and lock your doors. Theft of catalytic converters from Prius' is popular again. *Theft of pick up trucks, especially Ford and Chevy is high. All LAPD lobbies are closed.* You can call Devonshire's front desk or send an email. Senior Lead Officer for Winnetka, Zamora, will be holding a virtual Basic Car meeting this Thursday. To get on the email list email 35949@lapd.online.

David – can you tell us anything about fireworks?

Mikkie there has been an increase in fireworks. Next month I can come back with a report and findings.

David – my next door neighbor was partying. The lapd did a safe & sane stop.

Mikkie – There are no “safe and sane” fireworks in Los Angeles, all fireworks are illegal

David – enforcement seemed to be casual.

Mikkie – I’ll mention that. There was a fires in palm trees, with LA being dry we would prefer not to have fireworks.

David – anything else in regard to the government? No response.

8) TREASURER’S REPORT: (Ludwig/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional reports as needed. [20min]

A Discussion, review, and approve Monthly Expense Reports (MER) for June 2020

- i. “The Winnetka NC Board has reviewed the June 2020 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2020-071420-8A)**

Samantha Ludwig – Gave an overview of budget on pdf; receipts for storage facility, digital signs, west valley food pantry, Wendy Moore, BAC, etc; binders, clipboards, tables. The beginning balance was \$28997.19 with \$13891.07 in expenditures and with \$0 outstanding, leaving a balance of \$15106.12. She will need to reach out to city to remedy a situation. She thought cutoff for credit card purchases was the 20th and placed an order on Amazon. She realized that the card was not approved and purchase was charged to her personal credit card. She needs to have Amazon charge the correct card rather than issuing a reimbursement. Or she could return it all and then repurchase everything.

Erick: based on experience. If you have to return everything do it very quickly. Almost impossible to get personally reimbursed.

Samantha Ludwig – if we can approve budget I can reach out to city and Amazon or just return it all. Its 500 worth of stuff.

Erick– motioned to approve June 2020 MER as presented; Lisa seconded the motion. There was no further discussion and a vote was taken. (Handout)

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Furhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Vacant	Youth Rep						
Vacant	At-Large						

Vacant	At-Large						

Motion passed 11-0-0

B Discussion and Action to approve the 2020-21 Fiscal Year Budget and Administrative Packet.

- i. "The Winnetka NC Board has reviewed the 2020-21 Fiscal Year Budget and Administrative Packet. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Ludwig//Uebersax) **(WNC-2020-071420-8Ba**

David states that the Neighborhood councils are now budgeted for \$32000 for fiscal year 20/21. He is hoping we can still rollover \$10000 and then encumber what is left of our budget for fiscal year 19/20.

Samantha Ludwig – Stated if all is approved as David outlined then our budget for fiscal year 20/21 will \$50,305. She proceeded to give an overview of line items for budget.

Steven – I have a question about already allocating all the NPG money. If I'm not mistaken up until a year or two ago, we just had a dollar amount for NPG and figured it out as we went along. I have a hard time approving for PESA without knowing who they are.

David – some of these items have already been approved from last year. Some of these things have been vetted by the committee. I appreciate Samantha doing all this work herself. This is the starting point. And it's appropriate to drill down to certain items. The main thing is getting this in, and we can change things. Maybe there is a few thousand per quarter that is not specified to a group but can be used for things as they come in. We can consider that now if you're comfortable with that Samantha?

Samantha – I'm fine with that. I thought we had to specify. It absolutely works for me if NPG is TBD.

David – the line for graduation is important. But there are some things that will not happen this year, like movie night.

Lisa – for budget purposes we can leave all NPG TBD. The graduations are separate on the budget

Steven – I think it looks like we are showing favoritism toward certain groups if it's already allocated.

David – as long as I've been on the board there has been something that Has been earmarked.

Jasmine – I've seen this done in so many different ways. In the interest of transparency, it's important to see what is left in your NPG budget. Nonprofits do a lot of work applying, so if money is not available it's important to know there is no money left.

Erick – We anticipated we were going to be open now and we are not. It's important that we know if there is money to allocate to new NPG. But these NPGs are those that have already been recommended for approval.

David – Did we have a vote for Cleveland last month?

Steven – We don't know how much money we will get with the budget cuts.

Erick – rollover is different from incumbrance. They are different things.

David – We did not designate the NPG for encumbrance.

Myron – It's not necessary to approve the amount they are looking for. We can say yes, and this is what we can authorize.

Jill – we did vote to encumber for the band, correct?

Samantha – We did a number of votes and it was confusing. Storage, website maintenance those are the things to encumber. If you don't spend funds on that the money goes away. It won't rollover. We forfeit that money

David – at this point the only items encumbered are web page and storage. They are safe things that we know we will spend money on. No NPGs are encumbered. The graduation events and music were discussed. We can vote up and down, or item by item. They can be cleared for now and be left unspecified NPG.

Samantha – I agree that it should be left vague except for the graduation and the music.

Erick – the third one was the Halloween party.

Samantha – Was the booster club 2100?

Erick – I have 2100. Because that's what we did last year.

Steven – the actual dollar figures need to be found in the minutes which are not available yet.

Lisa – Erick withdrew motion for funding Halloween party after the discussion was completed. We voted to approve encumbering the funding for the sheet music for \$2000 and the motion to encumber money for 6 graduations in amount of \$1800 did not pass.

Erick motioned to approve the budget with stated changes and Jill seconded the motion.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramy	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary			X			
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 10-0-1

David – Now for Administrative Packet

Samantha – I need to know if there will be changes to who the card holder will be, who the signer will be and who the alternate signer will be.

Jill – I am available for that. Especially advertising on social media around election. If that's how it works.

David – I just got the new card. I've been doing this for awhile. I don't need it. Maybe I should give it to Samantha. The ultimate signer is about sending in the paperwork

Jill – I don't need it in terms of social media then.

David – I can work with you regarding our facebook page

Samantha – if it's something you need to use a lot I can give up being the 2nd signer

Jill – I think I can create the page and either wendy or David can boost it. I'm not worried. It's not for another 6 months

Glenn Bailey – gives overview of what the signer is. 1st & 2nd signer. The alternate signer is used when the 1st & 2nd signers are not available.

Lisa – who is the signer?

David – I am the 2nd signer. The alternate is for the secondary signer. The primary signer is Samantha

Glenn – whoever is the alternate signer has to take the treasurers training.

David – do we want to leave it blank or add victor, because he's done it before? It's a way to approve the administrative package all at once.

Samantha – if no one wants to do it we can keep it listed for next month. Current holder is David. I am second cardholder. Unless jill will like it.

Jill – nope

Samantha – I will send to you for signature David. She then gave an overview of spreadsheet of leases.

Samantha motioned to approve the administrative packet as discussed. Erick seconded the motion. There was no further discussion and a vote was taken. WNC-2020-071420-8Bb

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large	X					
Celia Vasquez	At-Large	X					
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Vacant	At-Large						
Samantha Ludwig	Treasurer	X					
Steven Furhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Vacant	Youth Rep						
Vacant	At-Large						
Vacant	At-Large						

Motion passed 11-0-0

Erick - did we have to give anything back?

David – we're waiting to hear back if the 10k will rollover. If it does then we did not have to return anything.

Glen – you have the email approving your encumbrance request. You'll know in august. There is always a possibility of change until you get the final confirming email.

David – thank you so much, Samantha. It means so much to have a great treasurer.

9) NON-CONSENT CALENDAR:

A Discussion and planning to fill Board Vacancies.

- i. WNC now has 4 vacancies, including the Youth Rep. In an effort to refresh our ability to represent our community in the current environment, it's important to recruit Board Member who embrace the incumbent responsibilities, commitments, and participation. We will focus on reaching out in concerted efforts with Outreach, to fill these by publicizing a plan such as devoting time at an upcoming meeting (possibly as soon as August) with clear expectations and possible prerequisites (such as previous Standing Rules or inquiries of candidates as to attendance of prior Board Meetings or preferences for Committee membership)

David – if you know someone who would like to be on the board please invite them and get them involved. Let's know ahead of time so we can have a proper selection. And they can say what they offer in terms of being on the board. We want to recruit people who will be involved on the committee level and board level. It's easier now since we are meeting virtually. I have a feeling the brown act will be working well into the future. I wouldn't be surprised if a board member will be able to attend and vote virtually. Any thoughts?

Erick – just want to let you know we are trying to get a youth member to those who applied to the internships. The people we have had have gone on to colleges and doing well. We are trying to find someone before September and have good leads. We can ask Schmerelson for candidates, as well.

David – it would be really nice to fill in these positions.

Lisa – I just want to support what you're saying. Each committee has vacancies. Several liaison positions open. I'm challenging everyone to find one person for the board or a committee. It would be awesome if we could get 11 people here to support our efforts.

10)REGULAR COMMITTEE REPORTS & MOTIONS:

A Outreach & Social Media Committee (OSM) Report (Reeber) [20 min]

- i. NOTICE: Meetings are held as needed on the 1st Tuesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity

Lisa – we need committee members. When each committee is filled with a board member it's not representative. Too many unfilled positions for us to do what we are called to do as NC. Any thoughts?

Samantha – I agree. Public safety committee is in that situation. Cannot meet due to lack of members. I will personally try to get people on that committee.

Franklin – we were waiting to see if Betty would come back to the board. But she needs time.

Lisa – outreach committee will be working for the next week and half to share content and any suggestions for what you would like to see in the newsletter. I'm excited we're getting this close.

Jill – we finally got access to nextdoor. Wendy posted about new grocery store. We got a lot of traction from that post. Asking what the NC was and how much authority we have, etc. it will be a good way to recruit more active members.

David – has everyone looked at new webpage? It's awesome. Excellent job Jill and committee members. Lots of ideas suggested. We got it done with last years budget. We have a great webmaster.

B Planning & Land Use Management Committee (PLUM) Report (Uebersax) [10 min]

- i. NOTICE: Meetings are held as needed on the 3rd Tuesday of the month
 - ◇ General update on Committee plans and activity, Discussion as to membership.

David – We will not be having a plum committee meeting for July. I need to hear back from developers of apartments across from bowling alley. We will go back through issues we can start addressing. Tree planting; fix potholes 3x per year; had opportunity to submit streets to fix potholes or tree planting. Good that we chose the potholes fixed thru that system. Need overall neighborhood improvements. We need a committee chair. Samantha we'd love to have you.

C Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min]

- i. NOTICE: Meetings are held at the WCC on the 4th Monday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity
 - ◇ Discussion regarding the 2020 Spring Clean Event cancelled in light of COVID-19 concerns, as to whether rescheduling might be considered, or planning for 2021.
 - ◇ Winnetka Avenue StreetsLA project, Phase 2 bike lanes, and HAWK pedestrian signal.

The next meeting is July 27th.

D Youth Advocacy Committee (YAC) Report (Lace) [5 min]

- i. NOTICE: The YAC Committee Meeting as needed
 - ◇ General update on Committee plans and activity

Erick – we're still working on finding a youth rep. Our goal is for the September meeting. We still have 5 members on our committee, so our committee is full.

E Public Safety Committee (PSC) Report (Ludwig) [5 min] No report this month

- i. NOTICE: Meetings TBD

F Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min] No report this month

- i. NOTICE: Meeting TBD

G Elections & By-Laws Committee (REB) Report (Uebersax) [2 min] No report this month

- i. NOTICE: Meeting TBD

11)OFFICER & LIAISON REPORTS:

A President's Report (Uebersax) [5 min] No report

B Secretary's Report (Reeber/Lerma) [4 min] No report

C LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min] No

report

D LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [2 min] **No report**

E Valley Alliance of Neighborhood Councils (VANC) Report: (Reeber) [5 Min]

Lisa – The head of LADWP spoke at meeting. He said that Mylar balloons are the cause of most power outages in the state when they hit a power line. **He stated that they are looking at property they already own to use for solar installations.** The general manager of DONE, Raquel Beltran spoke, as well. She reports their budget is going down by a third & personnel is cut by a third. She mentioned that they recommend no video or chat possibilities at zoom meetings due to zoom bombing.

David – that was their concern. That was why it took so long for us to use this platform. Out of an overabundance of caution.

Samantha – for equity it was said that we could not use chat function since those calling in are not able to view chat.

David – they recommended the seminar format in zoom. However not an order. Seminar version is for only board members to be panelists and everyone else can only listen in or use audio. This is a good format for smaller groups like today but for larger crowds we can use seminar format if we see fit.

Lisa – budget advocates asked for financial assistance in printing their white paper.

Samantha – who receives those printed copies?

Glenn – I don't have exact number maybe about 250. One for each NC. Some NC did not receive their white paper. I will get Winnetka's hard copy and drop off to David. Every city council member, Mayors office, budget advocate, etc. it is easier to read hard copy and for archives.

David – we did not get one

Glenn – I'll work with pat and put on my to-do list. I'll coordinate with David

Lisa – Finally, it was reported that Bill Hopkins passed away recently. He was the one in charge of the Valley Emergency Preparedness Fair.

F LA Public Works Liaison Report: (Uebersax) [2 min] **No report**

12)GOOD OF THE ORDER [2 min] There were no further comments.

13) MEETING ADJOURNED Meeting was adjourned at 9:40 pm

Meeting minutes in black taken by Marie Francoise, Apple One

Meeting minutes in purple are adjustments by Lisa Reeber, Secretary WNC

Meeting Minutes approved on October 13, 2020

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: NCsupport@lacity.org or phone: (213) 978-1551 and/or either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com or email duebersax@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 314-0333.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.