



Winnetka Neighborhood Council

GENERAL MEETING AGENDA

Tuesday, August 8, 2017, 6:30 PM

Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Vice-President	Secretary	Treasurer	Parliamentarian
JJ Popowich	David Uebersax	Vacant	Jaime Pelaez	Franklin Solis
Board Members				
Steven Fuhrman	Erick Lace	Eric Lewis	Carlos Perez	Tess Reyes-Dunn
Tamicka Green	John Poer	Ajantha Sriramya	Matthew Gregorchuk	Jonathan Lewis

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

-
1. **MEET & GREET** (Refreshments) [10 min] _____ # of Guests
 2. **CONVENE MEETING**
 3. **PLEDGE OF ALLEGIANCE** [1 min]
 4. **BOARD MEMBER ROLL CALL** [2 min]
 5. **MEETING RULES & ANNOUNCEMENTS** [2 min]
 - a. The WNC has a vacant position on the Board. In accordance with Article V, Section 6, of the Winnetka NC By-Laws we are officially calling for submissions of written requests to be considered for the position to the Board President at board@winnetkanc.com. The written request should include the following: A statement outlining why you wish to serve on the Board and confirmation/explanation of your stakeholder status. No applications were received for the open position for the August agenda. We will consider all applications at the September 2017 Board meeting that are received no later than August 31, 2017. The President hereby directs the WNC Webmaster to send out a call for candidates to fill this vacant position.
 6. **APPROVAL OF MINUTES** [5 min]
 - a. Motion to approve minutes for July 11, 2017 (Popowich) (WNC-2017-080817-01)
 7. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]
 - a. Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.

8. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board
WNC_Agenda_20170711

Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]

9. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary before the meeting or request the item be pulled at the of discussion. [5 min]

10. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

a. The WNC approves the following items on the Financial Consent Calendar. (Popowich) (WNC-2017-080817-02)

i. Moore Business Results Invoices (Outreach)

1. August 1, 2017 invoice for June Activity expense: \$439.55

ii. Valentino's expenses for meeting food for the following months:

1. August 8, 2017 meeting in the amount of \$50.00

iii. ExtraSpace Storage fees for the following months:

1. August Storage expense: \$210.00

11. **NON-CONSENT CALENDAR**

a. Discussion and possible action to select a new Secretary for the Winnetka NC. The position was vacated by Mathew Gregorchuck effective June 2017. The Board will hear from interested Board members and conduct a vote to select the new Secretary. (15 min)

b. Discussion and possible action to consider filing a Community Impact Statement (CIS) in support of a request by Councilmember Blumenfield to increase funding for the LAPD and the Mayor's Office of Gang Reduction and Youth Development (GRYD) in order to expand the Devonshire-Topanga GRYD Zone to include the entire West Valley Area or to create a new GRYD Zone for the West Valley Area. (see Attachment 1: Public Works & Gang Reduction Committee Report dated May 10, 2017) (Council File #: 16-0844)
[15 min]

c. Discussion and possible action to file a Community Impact Statement (CIS) on Council File 15-1138-S27 Los Angeles Homeless Services Authority (LAHSA) / Comprehensive Homeless Strategy / Recreational Vehicle Waste Pumping: This item was introduced by Councilmember Blumenfield on July 26, 2017, and referred to Homelessness and Poverty Committee. The motion is requesting LAHSA and Instructing the Bureau of Sanitation, LAPD, Department of Transportation and other relevant departments to report on the feasibility of Contracting with a company to provide recreational vehicle waste pumping for RVs on the wait list for towing and individuals living in RVs who are enrolled in services for housing placement. The motion is designed to prevent dumping of raw sewage on City streets. This consideration will be in general support or opposition to the

Councilmember's goal. (See Attachment 2)

[15 min]

- d. Discussion and possible action to file a Community Impact Statement (CIS) on Council File 15-1138-S15 "Report on Implementation of Safe Parking Pilot Program". This program would authorize the use of off street parking lots (i.e. shopping centers, commercial parking lots, etc.) as overnight parking for the homeless who sleep in cars. The program would allow parking lots to be used for this purpose with some restrictions on when the homeless would need to leave. It would also allow for outreach and case management services to be provided to the homeless. In some cases a Conditional Use Permit would be required. The Winnetka NC will consider filing a statement in favor of, in opposition to, or with recommendations regarding this pilot program. (See Attachment 3)
- e. Discussion and possible action regarding how best to leverage the Winnetka NC in order to assist the organizers of the 10th Annual Disaster Preparedness Fair on Saturday, October 17, 2017. Ms. Reyes-Dunn is working with the organizers to organize and gather volunteers. [10 min]

12. TREASURER'S REPORT: (Pelaez/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer's bank account Access, plus any additional financial reports as needed other than the MERs.

- a. Discussion, review, and approve any outstanding Monthly Expense Reports (MER) May 2017 and June 2017

WNC-2017-080817-XX: "The Winnetka NC Board has reviewed the May 2017 and June 2017 Monthly Expenditure Reports including the associated bank statements. The Board approves the report and authorizes the Treasurer to submit the report to DONE." (Uebersax/Pelaez)

- b. Discussion and possible action regarding the Treasurer and Assistant Treasurer position. This may be an update only, or may be an action to appoint a Board member to either position.

13. REGULAR COMMITTEE REPORTS & MOTIONS

- a. **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]

NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 7 PM

- i. There was no meeting in July due to the meeting location being unavailable.
- ii. The PLUM Committee does expect to meet on August 15, 2017 at 6:30 PM at the Winnetka Convention Center.
- iii. Discussion and possible action to address the Los Angeles Department Of City Planning scheduling the workshop to begin shaping the Community Plan revisions for the Winnetka area at the same time as tonight's Board meeting. The Department representative reported this as an inadvertent error but has not responded (at the time this agenda was put together) with a request for a call to discuss this oversight and coordinate efforts. We will be discussing submitting a formal complaint to the Department of Planning, the Mayor, and City Councilmember Blumenfield.

- b. **Public Safety Committee (PSC) Report** (Pelaez) [15 min]

NOTICE: The PS Committee Meeting: TBD (Location to be decided)

- i. No Report this month

c. **Public Works & Transportation Committee (PWT) Report** (Uebersax) [25 min]

NOTICE: The PWT Committee Meeting: Winnetka Convention Center

- i. Presentation by Hilary Norton, Executive Director of FAST (Fixing Angelenos Stuck in Traffic – www.fastla.org), an organization which pulls together advocates and decision makers to consider and promote strategies to reduce traffic congestion. The Winnetka NC PWT Committee is in the process of gathering input from Winnetka Stakeholders as to approaches to maximize vehicular traffic flow on Vanowen Street and Victory Blvd., as part of a comprehensive regional approach relating to public transportation, bicycles, and pedestrians while maintaining safety (in the spirit of the City of Los Angeles “Vision Zero” program). [20 min]
- ii. Update on discussions at recent PWT meetings, in accordance with Jeff Jacobberger, Legislative Deputy for Councilmember Blumenfeld, regarding efforts to develop suggestions and prioritization of various recommendations leading to the following:
 - WNC has reviewed all controlled intersections within the project area, and hopes to broaden the discussion to parking status, preferably to include further outreach to stakeholders for additional suggestions and consensus
 - Final list will be presented to the WNC Board for endorsement and follow up to include a report to CD3 and appropriate agencies
 - WNC/PWT Committee to consider joining with other area NC’s and organizations, along with FAST, to develop regional solutions and/or prioritization of these and other Transportation concept as part of a regional task force.
- iii. Consideration of submissions for the Neighborhood Council Initiative for repairs such as potholes:
 - Bureau of Street Services scheduled a Small Asphalt Repairs (SAR) truck for the Winnetka Neighborhood Council District to perform small asphalt repairs on August 16, 2017. While this was received after our Monthly meeting on July 24th, we would like to review any prior issues not yet addressed, any stakeholder suggestions already submitted (possible including recent Bulky Items recently brought to our attention), or other submissions through quick outreach with responses received by the BSS deadline of August 9
- iv. Discussion and possible action based on PWT Motions regarding traffic safety issues, particularly relating to recent fatalities, to coordinate with CD3 office, and Department of Transportation, with possible communication with LAPD, and coordination with the WNC Public Safety Committee for additional concerns.
 - a. Winnetka Avenue, south of Vanowen Street:
 - a. After many years of monitoring the unanticipated creation of a third lane of traffic during certain hours, in a stretch where there remains an unfulfilled promise of having a bike lane (including the intersection with Gilmore was the site of a fatality involving a bicyclist), the PWT wishes to have an update as to when the required traffic study will be

implemented and completed, to allow the street to be restriped to 2 lanes, and the addition of a bike lane.

- b. Additionally, not only has the third lane been used during hours where parking is allowed, there not only continues to be cases where drivers weave between that third lane and primary lanes, there are also drivers who use the center divider (designated for left turns) as an extra lane for an extended distance. As such, attention from the LAPD for traffic enforcement is requested.
 - b. Roscoe Street between DeSoto and Mason: Following a fatality last month apparently involving a drunk driver and high speed, underscored by an email received by a stakeholder who lives nearby, the PWT Committee Moved to consider the following suggestions:
 - a. Installation of signs emphasizing the posted speed limit (signs currently on W/B Roscoe at Mason, and E/B at DeSoto), with a radar unit linked to an electronic display showing speed of oncoming vehicles, flashing if they are speeding.
 - b. Conducting an updated Speed Study for the area.
 - c. Increased DUI checkpoints in the areas in and around Winnetka.
 - d. Also discussed were the practicality of installation of speed bumps – usually not advisable on an artery such as Roscoe, or Rumble Strips. The latter, being recently installed as somewhat of a pilot program on Plummer Street between Topanga Canyon Boulevard and Canoga Avenue—but also seen on streets in other areas where speed could be an issue, may warrant specific discussion with CD3 and/or DOT.
 - c. Following another fatality, on Sherman Way at Oakdale, involving a hit and run driver, similar consideration might be warranted, as more is learned in that case.
- v. Discussion and possible action related to the (tabled) Motion by the LANCC DWP Committee included on the WNC July Board Meeting, but adopted by PWT, relating to the process whereby the recent DWP Contract with IBEW was proposed and adopted:
 - Whereas the DWP Board of Water & Power Commissions approved the new labor agreement between the DWP and IBEW Local 18 at a Special Meeting on Tuesday, June 20, 2017;
 - Whereas the Notice of this Special Meeting was not given until Monday, June 19, 2017;
 - Whereas the documentation concerning the new labor agreement was not placed online until the day of the meeting;
 - Whereas the City Council approved the new agreement on June 28, 2017;
 - Whereas the DWP, the City Council, and the Mayor did not conduct any outreach to the Neighborhood Councils or the Ratepayers;
 - Whereas the lack of transparency erodes the trust of confidence of Ratepayers and Angelinos in the Department, the City Council, and the Mayor;

- Therefore, the Winnetka NC calls for a full presentation and discussion on the new labor agreement to the Neighborhood Councils and Ratepayers.
- a. **Outreach & Social Media Committee (OSM) Report** (Lewis) [15 min]
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)
 - i. No report this month:
 - b. **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
 - c. **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)
 - i. Report this month
 - d. **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]
NOTICE: The REB Committee Meeting: TBD (Location to be decided)
 - i. No Report this month
 - e. **Budget Advocate/Budget Rep Report** (Green)
 - i. LA City budget day is June 24th 7:30am to 4:00pm at City Hall. (Green) [10 mins]

14. OFFICER & LIAISON REPORTS

- a. President's Report (Popowich) [5 min]
- b. Secretary's Report (Vacant/Green) [4 min]
- c. LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- d. LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- e. LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- f. LA Public Works Liaison Report: (Uebersax) [5 min]
- g. Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- h. Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

15. GOOD OF THE ORDER [2 min]

16. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-648-6219, or via email at jpopowich@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

HOLLY L. WOLCOTT
CITY CLERK

SHANNON D. HOPPE
EXECUTIVE OFFICER

City of Los Angeles
CALIFORNIA



ERIC GARCETTI
MAYOR

Winnetka NC Agenda: Attachment #1

OFFICE OF THE
CITY CLERK

Council and Public Services Division
200 N. SPRING STREET, ROOM 395
LOS ANGELES, CA 90012
GENERAL INFORMATION - (213) 978-1133
FAX: (213) 978-1040

BRIAN E. WALTERS
DIVISION CHIEF

CLERK.LACITY.ORG

When making inquiries relative to
this matter, please refer to the
Council File No.: [16-0844](#)

OFFICIAL ACTION OF THE LOS ANGELES CITY COUNCIL

May 12, 2017

Council File No.: [16-0844](#)

Council Meeting Date: May 10, 2017

Agenda Item No.: 22

Agenda Description: PUBLIC WORKS AND GANG REDUCTION COMMITTEE REPORT relative to gang activity in the West San Fernando Valley.

Council Action: PUBLIC WORKS AND GANG REDUCTION COMMITTEE REPORT AND AMENDING MOTION (BLUMENFIELD - WESSON) - ADOPTED

Council Vote:	YES	BOB BLUMENFIELD
	YES	MIKE BONIN
	ABSENT	JOE BUSCAINO
	ABSENT	GILBERT A. CEDILLO
	YES	MITCHELL ENGLANDER
	YES	MARQUEECE HARRIS-DAWSON
	YES	JOSE HUIZAR
	YES	PAUL KORETZ
	YES	PAUL KREKORIAN
	YES	NURY MARTINEZ
	YES	MITCH O'FARRELL
	YES	CURREN D. PRICE
	YES	DAVID RYU
	YES	HERB WESSON

HOLLY L. WOLCOTT
CITY CLERK

PUBLIC WORKS AND GANG REDUCTION COMMITTEE REPORT relative to gang activity in the West San Fernando Valley.

Recommendations for Council action:

1. NOTE and FILE Los Angeles Police Department (LAPD) report to the Board of Police Commissioners dated March 15, 2017, relative to gang activity in the West San Fernando Valley.
2. REQUEST the LAPD and the Mayor's Office of Gang Reduction and Youth Development (GRYD) to report relative to the process and funds required to expand the Devonshire-Topanga GRYD Zone to include the West Valley Area or to create a new GRYD Zone for the West Valley Area.

Fiscal Impact Statement: None submitted by the LAPD. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

SUMMARY

In its report to the Board of Police Commissioners, LAPD states that there are approximately 16 active street gangs that claim territory west of the 405 Freeway, in the San Fernando Valley. These gangs engage in crime such as murder, assault with a deadly weapon / shootings, robbery, criminal threats, and extortion. Other criminal activities include narcotics sales, vandalism, vehicle theft, burglary/theft from motor vehicles, residential and commercial burglary, and more recently, identity theft and mail theft. According to LAPD, violent gang crime increased by 63% from 2014 to 2015 in the Devonshire, Topanga, and West Valley Areas. The violent gang crime rate in these areas held steady from 2015 to 2016.

At its meeting held April 24, 2017, the Public Works and Gang Reduction Committee discussed this matter with representatives of the Mayor's GRYD Office and LAPD. Councilmember Blumenfield was in attendance to join the discussion. From 2014-2016, the crime rate decreased overall in the San Fernando Valley according to LAPD representatives. However, during this same period of time, crime increased in the West San Fernando Valley. One possible cause of the increase in crime is the implementation of Proposition 47 which resulted in the early release of convicted criminals back into the community. Committee members stated that budget savings realized by the State of California should have been passed down to local law enforcement and used to hire more parole officers.

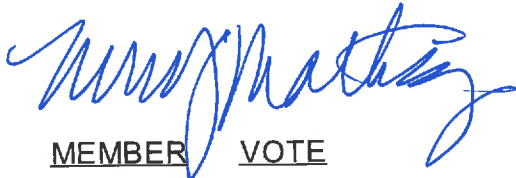
The GRYD representative stated that an increase in funding allowed the Topanga Canyon / Canoga Park GRYD to add more intervention services. The findings of a recent study found that GRYD program services prevent assaults and homicides and reduce gang membership. The determination to establish or expand a GRYD is based on crime and gang data, the impact of gangs on the community, and other observations.

Committee members went on to discuss LAPD's work with other nearby law enforcement

agencies and expanding the existing West Valley GRYD or adding a second GRYD for other West Valley Areas. Committee recommended that Council note and file the LAPD report and request the Mayor's GRYD Office and LAPD to report relative to the process and funds required to expand the Devonshire-Topanga GRYD Zone to include the West Valley Area or to create a new GRYD Zone for the West Valley Area.

Respectfully Submitted,

PUBLIC WORKS AND GANG REDUCTION COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
BUSCAINO:	YES
MARTINEZ:	YES
PRICE:	YES
O'FARRELL:	ABSENT
RYU:	YES

jaw

-NOT OFFICIAL UNTIL COUNCIL ACTS-

MOTION

The 2017 Los Angeles Homeless Services Authority (LAHSA) Homeless Count showed a 20% increase of individuals experiencing homelessness compared to the 2016 count. The total number of recreational vehicles on the streets of Los Angeles during the 2017 count was 2,363. While the City has made positive strides toward the implementation of its Comprehensive Homeless Strategy, the issues continue to evolve.

There has been a rise in the number of complaints from residents and businesses relating to RVs that are unregistered or are in violation of the 72-hour limit on city streets. This has led to a backlog of RVs that require towing. The City had three contracts for heavy duty towing, but due to the unsanitary conditions of the vehicles, among other issues, two of the contractors are no longer towing RVs. The City is working on a solution which will include the use of city crews to abate sanitary issues prior to vehicles being towed.

The increase in individuals living in RVs has also led to quality of life issues for the residents in the community. The West San Fernando Valley has seen an increase in the number of incidents involving the illegal discharge of hazardous substances from RVs onto streets and sidewalks. There are no public facilities with RV dump stations in the San Fernando Valley. Furthermore, there are only two public facilities within City limits, the closest of which is more than 20 miles from the San Fernando Valley. This makes it very difficult for individuals who live in their recreational vehicles to maintain them in good sanitary condition and creates a hazardous health issue for residents in the neighborhood and beyond.

There are companies that offer recreational vehicle waste pumping. The use of a contractor for this service could assist the City in preparing RVs for towing. This service could also be provided for individuals living in their RV while they are working with services providers to be placed into housing. Providing waste pumping service for RVs can prevent the illegal discharge of hazardous substances and make it easier for the City to tow abandoned RVs. This would improve the quality of life for all residents.

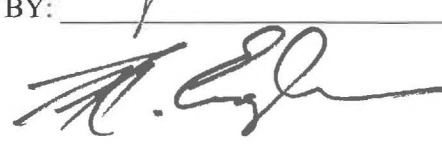
I THEREFORE MOVE that City Council Request LAHSA and Instruct the Bureau of Sanitation, LAPD, Department of Transportation and other relevant departments to report on the feasibility of:

1. Contracting with a company to provide recreational vehicle waste pumping for RVs on the wait list for towing and individuals living in RVs who are enrolled in services for housing placement;
2. Partnering with private and public RV dump stations to provide vouchers as a supplemental service for individuals living in RVs who are enrolled in services for housing placement.

PRESENTED BY:


BOB BLUMENFIELD
Councilmember, 3rd District

SECONDED BY:

JUL 26 2017



ORIGINAL

**DEPARTMENT OF
CITY PLANNING**

CITY PLANNING COMMISSION

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**CITY OF
LOS ANGELES
CALIFORNIA**



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MAYOR

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<http://planning.lacity.org>

June 22, 2017

Los Angeles City Council
c/o Office of the City Clerk
City Hall, Room 395
Los Angeles, California 90012

Attention: Homelessness and Poverty Committee

Dear Honorable Members:

REPORT ON IMPLEMENTATION OF SAFE PARKING PILOT PROGRAM (CF 15-1138-S15)

During the December 7, 2016 meeting of the Homelessness and Poverty Committee, the Department of City Planning was directed to prepare and present an ordinance to the City Planning Commission to effectuate the establishment of a Safe Parking Pilot Program (SPPP) as part of the City's Comprehensive Homeless Strategy 6B. The SPPP would allow for overnight parking at pre-determined off-street locations for homeless individuals who currently sleep in their vehicles as a form of shelter, subject to operational guidelines currently in development with the Los Angeles Homeless Services Authority (LAHSA). The SPPP would offer such individuals a safe area to legally park on an overnight basis, as well as a stable location where outreach teams and case managers can access clients and connect them to services and permanent housing. Hours of operation would vary on a lot-by-lot basis at the discretion of the property owner, with the expectation that participants would vacate privately owned parking lots during normal operating hours (e.g. from 8:00 a.m. to 9:00 p.m.), or vacate publicly owned parking lots at posted hours in order to allow for the lots' original intended use. In any case, vehicles must be removed from the premises during the day, as continuous habitation in a vehicle on private or public property is not authorized without additional approvals from the City.

This report outlines the circumstances in which a property owner or tenant could provide overnight access to their existing parking lot for individuals who sleep in their vehicles. This is distinct from operating a shelter for the homeless, for which the regulations in LAMC 12.80, 12.81 and 14.00 A.8 would apply. Under the current regulations, overnight parking is already permitted in certain circumstances. The report also outlines the current procedures that may be utilized should there be existing project conditions that need to be addressed or should a special permit be required.

Applicability of Current Regulations

Property owners must comply with all applicable parking requirements as described in LAMC Section 12.21 A.4 as well as any additional limitations on overnight parking that apply to each respective property (i.e. Commercial Corner Developments, conditions of approval), but otherwise are not restricted from allowing individuals to park their vehicles overnight in on-site parking

spaces. Generally, property owners choosing to make their parking facilities available for overnight parking may do so without violating any part of the Zoning Code as long as the parking is not continuous and is only during night time hours. Property owners would still be responsible for ensuring that all nuisance laws are observed, as well as any other applicable Building, Fire, Disabled Access, Health, and Safety Codes.

As referenced above, a property's parking lot may be used to accommodate some vehicles overnight without violating its previously-approved use, unless site-specific conditions of approval exist. Overnight parking must take place in an existing, permitted parking lot. The property may not be a vacant lot. Furthermore, the Code does not prevent a facility, upon the property owner's discretion, from opening its doors overnight to allow use of the bathroom and other indoor facilities.

However, if additional services are provided, there may be other existing regulations pertaining to allowable uses that may need to be considered. For example, in cases where temporary structures are utilized on the site of a participating Safe Parking area, the applicant may need to secure a permit from the Department of Building and Safety (LADBS). These permits are available at the Department's permitting counters located in the Metro, Van Nuys, West Los Angeles, San Pedro and South Los Angeles offices. Additional information regarding permits and requirements may be obtained from the LADBS website at ladbs.org.

Plan Approval Process for Sites Subject to Conditions of Approval

One possible barrier for sites wishing to provide safe overnight parking would be if the project site is subject to specific conditions of approval as part of a prior planning entitlement which limit overnight use of the site's parking facilities. For example, a project may have a condition requiring the gates to be closed by a certain time.

In such a scenario, the applicant would need to seek a plan approval to modify the conditions of approval. Los Angeles Municipal Code (LAMC) Section 12.24 M provides that "for any lot or portion of a lot on which a deemed- approved conditional use is permitted pursuant to the provisions of this section, new buildings or structures may be erected, enlargements may be made to existing buildings, and existing uses may be extended on an approved site provided that plans are submitted to and approved by the Zoning Administrator, the Area Planning Commission, or the City Planning Commission, whichever has jurisdiction at the time."

Properties Located in a Commercial Corner Development or Mini-Shopping Center

Properties may be subject to additional limitations on hours of operation if they are located in a Mini-Shopping Center or a Commercial Corner Development as those terms are defined in LAMC Section 12.03, pursuant to LAMC Sections 12.22 A.23 and 12.24 W.27. If a property is subject to these regulations, it would require a conditional use permit in order to operate between the hours of 11 p.m. and 7 a.m. If the property does not already have a conditional use permit for this purpose, it would be required to apply for one following the procedures described in that Section prior to allowing individuals to utilize the parking lot overnight.

Recreational Vehicles

When used exclusively on a temporary overnight basis on a publicly or privately owned parking lot, a Recreational Vehicle (RV) would not be restricted by the applicable City and State regulations, unless otherwise stated. The Zoning Code does not differentiate between the use of

a vehicle or RV for this purpose, as approvals for RV Parks and Mobilehome Parks are required when the individual parking spaces or RVs are rented or leased to users (LAMC Section 12.03). Thus, property owners may choose to make their parking facilities available for temporary overnight parking for RVs. Property owners may not, however, lease or rent out space in their parking lots to users. Additionally, users may not dwell in their RVs for longer than one day. Just as for a vehicle, RVs would be required to vacate the property during the day, as continuous habitation in a vehicle on private property is not allowed without additional approvals, and would only be allowed in specific zones.

Conclusion

Overnight parking at off-street locations is permitted in certain circumstances. At a property owner's discretion, parking facilities may be made available for overnight parking for individuals who sleep in their vehicles as a form of shelter. The process for operating a safe parking facility may differ based on individual circumstances, but generally would occur in one of three ways:

1) If no plan approval or other entitlement is needed and no additional structures are provided on-site, a property owner may provide overnight parking on-site, subject to any other existing restrictions or existing conditions of approval.

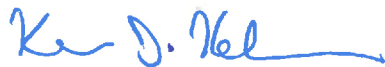
2) If a property owner wishes to provide on-site structures and amenities, then a permit may be required from the Department of Building and Safety (LADBS). Applicants should inquire at a LADBS permitting counter located in the Metro, Van Nuys, West Los Angeles, San Pedro or South Los Angeles offices.

3) If a plan approval or other entitlement is needed in order to amend prior conditions of approval, an applicant must submit an application to the Department of City Planning. After the plan approval or other entitlement has been secured, the property owner may provide overnight parking on-site.

If you have any questions, please contact Matthew Glesne, Citywide Policy Planning Division, Department of City Planning at (213) 978-2666 or at matthew.glesne@lacity.org.

Sincerely,

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