



WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center
20122 Vanowen St., Winnetka, CA 91306
WinnetkaNC.com @WinnetkaNC
Board@WinnetkaNC.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	John Poer	JJ Popowich	Trevor Owen
Board Members				
Steven Fuhrman	Madison Lamoreaux	Victor Lerma	Kathleen Pelaez	Tess Reyes-Dunn
Bettie Ross-Blumer	Tom Sattler	David Uebersax	Vacant	Vacant (Youth Rep)

REGULAR GENERAL MEETING

Tuesday, October 13, 2015, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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1. Meet & Greet and Refreshments. [10 min] # of Guests _____
2. Convene Meeting, Pledge of Allegiance [1 min]
3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [2 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]
5. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]
6. **President's Report** (Lewis) [6 min]
- Congratulations to Kevin Taylor, the former Reseda NC Chair is now our new West Valley Area Representative for Mayor Garcetti
 - 9/26 NC Congress at City Hall
 - 2016 NC Elections update
 - Committee attendance
 - Grand opening of The Village in Woodland Hills
 - Stakeholder misrepresentation and misuse of the WNC's name

- Sunland Tujunga NC Eviction by Councilmember Fuentes

7. Vice-President's Report (Lace) [3 min]

- VP Report
- Disaster Preparedness Fair Report.

REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

8. Outreach & Social Media Committee Report (Lewis) [4 min]

- OSM Cmte meetings: 4th Tue of each month, 7:00PM, Winnetka Convention Center.
- Community committee members needed. Contact the board president if interested.
- 10/3 Valley Disaster Fair participation
- 2015 WNC Public Lecture Series, part 5: Disaster Preparedness will be on 10/27, at 7PM, at the Winnetka Convention Center
- WNC Newsletters and Flyers
- WNC Outreach to the Winnetka business community
- WNC Website and Social Media article submissions

9. Youth Advocacy Committee Report (Owen) [4 min]

- YA Cmte meetings: 4th Thu of each month, 7:30PM, Winnetka Child Care Center, 8361 Winnetka Ave.
- YA Cmte Report
- WNC Youth Representative candidate search progress update.
- Halloween Festival, Sat. Oct 31, 2015, 12N-4PM, Winnetka Recreation Center.

10. Planning & Land Use Management Committee Report (Popowich)

- PLUM Cmte meetings: 3rd Tue of each month, 7:00PM, Winnetka Convention Center.
- **Agenda Item #1** [5 min]

Discussion and possible action on the PLUM Committee's recommendation regarding the property located at 8444 De Soto Ave., Winnetka regarding the developer's request for height, yard, and building line variances to build a two-story single family house with a two-car attached garage on this vacant lot (Case #: ZA-2015-2054-ZAA-ZV & ENV-2015-2055-CE).

WNC-PLUM-091515-02: The PLUM Committee recommends the WNC Board approve this project with the following stipulations:

- Solar Panels and power provided
- Gray water system provided
- Construction will be limited to 7 AM to 6 PM, Monday – Friday, and 8 AM to 6 PM on Saturday. No construction on Sunday.
- The developer will agree to limit the dust by keeping the ground watered
- The developer will agree to pay for any damages to the adjoining property.

(The motion passed the PLUM Committee 5-0) (Popowich)

MOTION:

Motion:

Second:

WNC-2015-101315-##

- **Agenda Item #2** [15 min]

Discussion and possible action on a request by the PLUM Committee for direction from the Board regarding the property located at 20460 Sherman Way, Winnetka, CA (the corner of Sherman Way and Mason Ave). The WNC has heard multiple proposals by developers who wish to develop the property and has rejected all plans to date. The

Community has expressed strong, but varying opinions about what would be acceptable. The Committee met in September to consider two points regarding this property:

1. Develop and approve a template for development of the parcel in question that will outline what the Community would accept for this location. This template would then be provided to any developer interested in developing the property and would be binding in terms of what the WNC would accept.
2. Develop and approve “pie-in-the-sky” ideas for other uses for this property. For example, a pocket park, a community garden, etc. This would include creating a plan to enlist Community involvement to research grant funding for such projects. [60 min]

The Committee was unable to pass a resolution for item 1 under this motion and heard many ideas for item 2. The Committee is seeking guidance on whether the Board wishes the Committee to continue to discuss the creation of a template that would be acceptable, to cease discussion about this property until a new proposal is presented by a developer, or to take some other action. (Popowich)

MOTION:

Motion:

Second:

WNC-2015-101315-##

- **Agenda Item #3 [5 min]**

Discussion and possible action on the PLUM Committee’s recommendation regarding a City proposed zoning designation called the Hybrid Industrial Live/Work zone. This is a new zoning designation that the City is considering enacting. The PLUM Committee submits the following recommendation for consideration:

WNC-PLUM-091515-06: The PLUM Committee recommends that WNC support the Hybrid Industrial Live/Work as long as there are serious restrictions that prevent the City from using this zoning to change the character of a neighborhood from residential to industrial. The WNC also recommends any consideration of this type of zoning maximize the use of the NC System to obtain stakeholder input before any zoning is changed. (The motion passed the Committee 5-0) (Popowich)

MOTION:

Motion:

Second:

WNC-2015-101315-##

- **Agenda Item #4 [10 min]**

Discussion and possible action on the PLUM Committees recommendation regarding 8544-8554 Winnetka Ave, Winnetka. Stakeholders reported the developer’s plans for the possible improper removal of a fence bordering one side of the project and grading inconsistent with the original plans. The Committee made the following recommendation:

WNC-PLUM-091515-07: The PLUM Committee recommends the WNC write a letter of protest that discusses what was originally agreed to, pointing out that this violates the spirit of the agreement and therefore means that the Williams Homes negotiated in bad faith, and the WNC made a decision based on false promises and requests that the City Planning Commission and building and safety intervene and hold a formal public hearing. In addition, the WNC will submit a request to the City Attorney to determine if

there is any actions the City can take for false statements presented to an elected Board.
(The motion passed 5-0) (Popowich)

MOTION:

Motion:

Second:

WNC-2015-101315-##

11. Public Works & Transportation Committee Report (Uebersax) [6 min]

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PWT Cmte Report
- Discussion of creating a plan to convert present street and tree issues spread sheet to Google-docs to allow online collaboration.

12. Public Safety Committee Report (Pelaez) [8 min]

- PS Cmte meetings: 3rd Thu. of each month, 7:00PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PS Cmte Report: The Public Safety Committee was visited by SLO Efren Corral and Watch Commander Lieutenant Mann from LAPD Devonshire Division at our last meeting. They briefed the committee on the current situation in Northeast Winnetka involving increased break-ins and burglaries in response to a letter from the committee and provided us with other information regarding their division.
- Discussion and possible action regarding a CIS in support of City Council Motion 15-1019 regarding an assessment for provision of access to veterinary services for companion animals of homeless persons in Los Angeles.

Motion: "That the Winnetka Neighborhood Council write a Community Impact Statement in support of City Council Motion 15-1019 "Assistance to Homeless Pet Owners"."
(Pelaez)

Motion:

Second:

WNC-2015-101315-##

NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items.

- 13. Discussion and possible action regarding reviewing and reporting to DONE how well the WNC achieved its goals from the previous Strategic Plan and Budget. (Lewis) [20 min]**

MOTION: Motion:

Second:

WNC-2015-101315-##

- 14. Discussion and possible action regarding establishing a response system for the stakeholder submissions that are received by the WNC Secretary via the WNC website's "Contact Us" feature. (Lewis) [4 min]**

- 15. Discussion and possible action regarding any and all Neighborhood Purpose Grant requests submitted to the WNC during the first quarter of the fiscal year. The WNC Board shall review all requests and decide how best to allocate the budgeted \$500 per request amongst them. (Lewis) [5 min]**

MOTION:

Motion:

Second:

WNC-2015-101315-##

- 16. Motion to approve all items within the Consent Calendar: "The Winnetka NC Board hereby approves all items contained in the Consent Calendar for October, 2015."**

WNC-2015- 101315-##

FINANCIAL CONSENT CALENDAR [8 min]

Any items not agreed to shall be moved to the end of the agenda for further consideration.

17. Discussion and possible action regarding funding the next WNC print newsletter. (Lewis)
18. Discussion and possible action regarding purchasing WNC event-oriented vertical banners. (Lewis)
19. Discussion and possible action regarding purchasing shotbags to be used to secure the new WNC vertical banners. (Lewis)
20. Discussion and possible action regarding purchasing WNC name badges for new board members and possibly committee members too. (Lewis) [6 min]
21. Discussion and approval of the purchase of one (1) HP Ink Cartridge HP 970XL (Black) for use in the Council Printer.

MOTION: To approve purchase of one (1) HP Ink Cartridge HP970XL (Black) for printing WNC documents.

Motion: Second:

WNC-2015-101315-##

22. Motion to approve all items within the Financial Consent Calendar: "The Winnetka NC Board hereby approves all items contained in the Consent Calendar for October, 2015."

WNC-2015-101315-##

ADDITIONAL REPORTS & MOTIONS

Discussion and board action is possible on the following reports.

23. Secretary's Report (Poer/Pelaez) [5 min]

- Discussion and approval of the Winnetka NC Minutes for August 11, 2015

MOTION: To approve of the Winnetka NC Minutes for August 11, 2015

Motion: Second:

WNC-2015-101315-##

- Discussion and approval of the Winnetka NC Minutes for September 08, 2015

MOTION: To approve of the Winnetka NC Minutes for September 08, 2015

Motion: Second:

WNC-2015-101315-##

24. Parliamentarian's Report (Owen) [2 min]

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25. Treasurer's Report (Popowich/Uebersax) [12 min]

- Update, discussion, and action regarding Winnetka NC finances as needed

MOTION: The WNC verifies that the following invoices from Moore Business Results are true and accurate representations of hours authorized and authorizes the Treasurer to pay the following invoices from Moore Business Results from the \$6000.00 allocated for website maintenance:

August 2015: \$670.10

September 2015: \$498.52

October 2015: \$353.29

Payment will leave a balance of \$4,478.09 for the remainder of the year. (Popowich)

Motion: Second:

WNC-2015-101315-##

- Presentation of the Treasurer's Report including discussion and possible action to approve the September expenditure report. (Popowich) [6 min]

MOTION: "The Winnetka NC Board has reviewed the September 2015 Monthly Expenditure Report including the US Bank Statement for the month ending in (past

month), 2015. The Board approves the report and authorizes the Treasurer to submit the report to DONE.” (Popowich)

Motion: Second:

WNC-2015-101315-##

- Discussion and possible action regarding the status of the Apple One contract and whether we are receiving a benefit from this contract. This will involve clarification of the Apple One staff member's duties and expectations. (Popowich)

26. Rules, Elections, & By-Laws Committee (Lewis) [4 min]

- Discussion and possible action to review, decide, approve, and submit the 2016 Election Procedures Stipulation Worksheet to DONE via electronic submission. (Lewis)
- **MOTION:** “The WNC shall submit the 2016 Election Procedures Stipulation Worksheet to DONE via electronic submission.”

Motion: Second:

WNC-2015-101315-##

27. LA City Council District 3 Beautification Action Team Liaison (Ross-Blumer) [1 min]

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28. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [5 min]

- LADWP Cmte/MOU Cmte meetings: 1st Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood

29. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [1 min]

- LANCC meetings: 1st Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood
- LANCC Report

30. LA Public Works Liaison (Uebersax) [1 min]

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31. Neighborhood Watch Representative (Owen) [1 min]

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32. Mayor’s Budget Representatives (Lerma & Uebersax) [1 min]

- Regional Budget Day, 10/17, 9AM-Noon, Braude Center, 6262 Van Nuys Blvd.

33. Reserve Animal Control Officer (RACO) Liaison (vacant) [1 min]

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34. Valley Alliance of Neighborhood Councils (VANC) Representatives (Lewis) [1 min]

- VANC meetings: 2nd Thu of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.
- WNC VANC Representative needed.

35. Good of the Order [2 min]

36. Future Agenda Items & other Calendar Events [1 min]

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37. Adjournment Time: _____

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting

you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to secretary@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution

**Celebrating Diversity with Unity
and Dedication to the Community**

