



## WINNETKA NEIGHBORHOOD COUNCIL

c/o Winnetka Convention Center  
20122 Vanowen St., Winnetka, CA 91306  
[WinnetkaNC.com](http://WinnetkaNC.com) @WinnetkaNC  
Board@WinnetkaNC.com



| President          | Vice-President | Secretary       | Treasurer      | Parliamentarian    |
|--------------------|----------------|-----------------|----------------|--------------------|
| Eric Lewis         | Erick Lace     | John Poer       | JJ Popowich    | Trevor Owen        |
| Board Members      |                |                 |                |                    |
| Steven Fuhrman     | Victor Lerma   | Kathleen Pelaez | Carlos Perez   | Tess Reyes-Dunn    |
| Bettie Ross-Blumer | Craig Ruggless | Tom Sattler     | David Uebersax | Vacant (Youth Rep) |

## REGULAR GENERAL MEETING AGENDA

Tuesday, September 8, 2015, 6:30 PM

Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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1. Meet & Greet and Refreshments. [10 min] # of Guests \_\_\_\_\_
2. Convene Meeting, Pledge of Allegiance [1 min]
3. Board Member Roll-Call, Introductions, Meeting Rules & Announcements [4 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Fran Pavley (S FP), State Assemblyman Matt Dababneh (ASM MD), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]
5. **Presentation or Guest Speaker, and Q&A.** [15 min]
6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 15 min max]
7. **President's Report** (Lewis) [6 min]
- Rules and By Laws re absences and excused absences.
  - 2015 NC Congress, Saturday September 26, 2015 from 7:45am-4:30pm at City Hall.
  - Discussion and possible action regarding exchanging PLUM and BOARD meetings.
- WNC-2015- 090815-##**
8. **Vice-President's Report** (Lace) [2 min]
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## NEW & RETURNING AGENDA ITEMS

Discussion and board action is possible on the following agenda items.

9. Discussion and possible action regarding filing a CIS on Council File 14-1291 *"Greywater Systems / Promoting Water Conservation Opportunities"* concerning benefits and methods of using "grey water" in the city of LA, and recommendations that new construction **require** use of "grey water" systems. Possible inclusion of other CIS filings regarding existing motions concerning "grey water" as found on the City Clerk database. . (Poer) [5 min]
- MOTION: To file a CIS regarding Council file 14-1291 *"Greywater Systems / Promoting Water Conservation Opportunities"*.

10. Discussion and possible action regarding reallocating current budget to provide funds for purchase of special paper for printing certificates. 65# Linen Cover Stock available for \$10.89 per hundred sheets including tax (+ possible shipping charges).

**WNC-2015- 090815-##**

11. Discussion and possible action regarding reviewing and reporting to DONE how well the WNC achieved its goals from the previous Strategic Plan and Budget. (Lewis) [30 min]

**WNC-2015- 090815-##**

12. Discussion and possible action regarding closing the storage unit and finding other solutions for storage of Council property. (Poer/Popowich) [5 min]

- Motion: Move to close the current storage unit and find an alternate solution.

**WNC-2015- 090815-##**

## REGULAR COMMITTEE REPORTS & MOTIONS

Discussion and board action is possible on the following Winnetka NC Committee reports.

13. **Public Safety Committee Report** (Pelaez) [6 min]

- PS Cmte meetings: 3<sup>rd</sup> Thurs. of each month, 7:00PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- We have filled our vacancies on the committee.
- At our last meeting we heard from a stakeholder concerned about the marked increase in B&Es in northeast Winnetka. The committee voted to write a letter expressing our concern and to invite a representative from Devonshire division to visit our next committee meeting and brief us on the situation.

14. **Public Works & Transportation Committee Report** (Uebersax) [6 min]

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Avenue Elementary School, 8530 Limerick Ave.
- PWT Cmte Report
- Spring Clean
  - Scheduled for Saturday, April 9, 2016
  - Currently discussing alternates for Primary and/or Secondary hubs for logistics, outreach, and post cleanup gathering.
  - Volunteers and possible sponsors.
- Pending meeting with DWP Staff.
  - Winnetka Avenue: Restoral of parking in front of homeowners' residence following the restriping back to two lanes in both directions, and completion of Bike Lanes.
  - Request for a Pedestrian Crossing signal at Winnetka and Gault.
  - Request for a Pedestrian Crossing signal at Winnetka and Arminta.
  - Request by stakeholder regarding left turn signal at Sherman Way and Mason.
  - Conferring with Board and/or PLUM with regards to the new Mobility Plan, which may inform some of these issues.
- Possible use of WNC website or email list to poll residents as to efficacy of DWP Smart Meters
- Discussion and possible action re filing a CIS on the following motion:

(15-0978)

(Presented to LA City Council 8/18/2015)

*A large number of vehicles are consistently parked on both sides of Sherman Way between Winnetka and Corbin Avenues for the sole purpose of displaying them for private sale. This situation is monopolizing on-street parking and creating visual blight in these communities.*

*I THEREFORE MOVE that the Council request the City Attorney to prepare and present an ordinance amending the Los Angeles Municipal Code Section 87.55, which establishes regulations for the parking of vehicles for private sale on certain City streets or public lands, to prohibit the parking of such vehicles on both sides of Sherman Way between Winnetka and Corbin Avenues.*

PRESENTED BY:

BOB BLUMENFIELD

Councilmember, 3rd District

Second:

MARQUEECE HARRIS-DAWSON

**WNC-2015- 090815-##**

**15. Youth Advocacy Committee Report (Owen) [6 min]**

- YA Cmte meetings: 4th Thurs. of each month, 6:30PM, Winnetka Child Care Center, 8361 Winnetka Ave.
- The Halloween Festival will be held at the Winnetka Recreation Center on October 31st from 10am-3pm. We will have a table for the Council which I will man but extra volunteers are always welcomed (with or without a costume). The WNC will be handing out trick-or -treat bags (for kids) and flashlights (for adults) to encourage a safe Halloween for all.
- We are still looking for a youth representative for the Council so if you know anyone who might be interested let Eric Lewis, Erick Lace or Trevor Owen know.
- I would like some input regarding how and if we are going to make contributions in 2016 to schools and the process it will entail.

**16. Planning & Land Use Management Committee Report (Popowich) [6 min]**

- PLUM Cmte meetings: 3<sup>rd</sup> Tue of each month, 6:30PM, Winnetka Convention Center.
- PLUM Cmte Report

**17. Outreach & Social Media Committee Report (Lewis) [6 min]**

- OSM Cmte meetings: 4<sup>th</sup> Tue of each month, 7:00PM, Winnetka Convention Center.
- OSM Report
- Community committee members needed. Contact the board president if interested.
- New Branded Marketing Items (Swag) have arrived.
- The vertical banner is in production.
- Newsletter is at the printer.
- Business relations outreach.
- Report on: Public Lecture Series Part 4: *Financial Planning*.

**ADDITIONAL REPORTS & MOTIONS**

Discussion and board action is possible on the following reports.

**18. Secretary's Report (Poer/Pelaez) [6 min]**

- Review of Bylaws re: attendance recording
- Discussion and approval of the Winnetka NC Minutes for July 14, 2015.

**WNC-2015-090815-##**

- Discussion and approval of the Winnetka NC Minutes for August 11, 2015

**WNC-2015-090815-##**

**19. Parliamentarian's Report (Owen) [2 min]**

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**20. Treasurer's Report (Popowich/Uebersax) [10 min]**

- Update, discussion, and action regarding Winnetka NC finances as needed.
- Presentation of the Treasurer's Report including discussion and possible action to approve the August expenditure report. (Popowich) [6 min]

- Motion: “The Winnetka NC Board has reviewed the August, 2015 Monthly Expenditure Report including the US Bank Statement for the month ending in (past month), 2015. The Board approves the report and authorizes the Treasurer to submit the report to DONE.”

**WNC-2015-090815-##**

**21. Budget & Finance Committee (Uebersax) [2 min]**

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**22. LA DWP Committee/Memorandum of Understanding Cmte Representative (Uebersax) [5 min]**

- LADWP Cmte/MOU Cmte meetings: 1<sup>st</sup> Sat of each month, 8:30AM, 6501 Fountain Av., Hollywood

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**23. LA Neighborhood Councils Coalition (LANCC) Representative (Uebersax) [5 min]**

- LANCC meetings: 1<sup>st</sup> Sat of each month, 10:00AM, 6501 Fountain Ave., Hollywood

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**24. LA Public Works Liaison (Uebersax) [2 min]**

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**25. Neighborhood Watch Representative (Owen) [2 min]**

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**26. Mayor's Budget Representatives (Lerma & Uebersax) [2 min]**

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**27. Valley Alliance of Neighborhood Councils (VANC) Representatives (Lewis) [2 min]**

- VANC meetings: 2<sup>nd</sup> Thurs of each month, 6:30PM, Sherman Oaks Hospital, 1<sup>st</sup> fl. Conference rm.
- New WNC representative to VANC needed.

**28. Good of the Order [2 min]**

**29. Future Agenda Items & other Calendar Events [2 min]**

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**30. Adjournment Time: \_\_\_\_\_**

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Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-341-6256, or please send an e-mail that states the accommodations that you are requesting to [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com).

*SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.*

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### **PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

## **PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

Winnetka Neighborhood Council

**WNC**

Celebrating Diversity with Unity  
and Dedication to the Community