



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

winnetkanc.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Steven Fuhrman	Victor Lerma	Tom Sattler	Madison Lamoreaux (Youth Rep)

REGULAR MEETING AGENDA

Tuesday, December 10th, 2013, 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Gil's Barber Shop**, 20433 Sherman Way, Winnetka, CA 91306, **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments. [10 min] # of Guests _____
2. Convene Meeting, Board Member Roll-Call & Introductions [3 min]
3. Explanation of Meeting Rules [1 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman (CM) Bob Blumenfield, Congressman (CMN) Brad Sherman, State Senator Fran Pavley, State Assemblyman TBD, the LAPD, the LAFD, LAUSD, the Dept. of Neighborhood Empowerment (DONE /EmpowerLA), and/or any other local, state, or federal agencies that may be able to attend. [10 min/30 min total]
5. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min/20 min total]

OFFICER'S REPORTS

6. **President's Report** (Lewis)
 - Vacant WNC Committee seats
7. **Vice-President's Report** (Lace)
8. **Secretary's Report** (Sullivan/Ross-Blumer)
 - Discussion and approval of WNC Minutes for November, 2013 **WNC-2013-121013-01** [3 min]
 - Discussion and possible action purchasing additional secretary ink, invoice shows \$515.96 (spend up to \$525) for new printer ink supply.
9. **Treasurer's Report** (Popowich/Uebersax)
 - JJ still waiting for the Key receipt for the key purchase reimbursement.
 - Voting on new business card purchases with invoice presented, prior to vote. We will need to vote in December for January money.
 - Update, discussion, and action regarding WNC finances. (Popowich) [6 min]

- Discussion and possible action regarding requesting funding for the WNC's \$250. budgeted item to help fund the 2013 NC Congress. (Lewis) [2 min]
- Discussion and possible action regarding requesting funding for finger foods/ refreshments up to \$50 for the WNC's January, 2014 Board meeting. (Lewis) 2 min.
- Approve up to \$200 for a website domain name renewal.

10. Parliamentarian's Report (Robinson/Owen)

REGULAR COMMITTEE REPORTS & AGENDA ITEMS

Discussion and board action is possible on the following Committees' reports. [2 min or as noted]

11. Outreach & Public Relations Committee Report (Robinson)

- PR Cmte meetings: 3rd Thur of each month, 7:30PM, Valley Village.
- Voting on spending money to pay for the Shadow Box for the LAFD axe, receipt required from Erick Lace. \$460.71 up to \$475.

12. Planning & Land Use Management Committee Report (Popowich)

- PLUM Cmte meetings: 1st Tue of the month as needed, 6:30PM, Valley Village. Update, discussion, and possible action regarding the PLUM Committee's newly forming joint-NC task force regarding the need for a bathroom at the Pierce College Orange Line transit stop, located at Winnetka Ave. and Victory Blvd.

-WNC-PLUM-120313-02: The WNC PLUM Committee will send a California Public Records Act request to the METRO Board for the documentation of the study design. The letter should also request the METRO Board to add the WNC to its agenda distribution list. The Committee believes this will allow the WNC to track the study and ensure it is addressed appropriately.

-Update regarding an ongoing in-depth investigation by LA Daily News reporter Kelly Goff.
<http://www.dailynews.com/general-news/20131031/winnetka-residents-say-lack-of-toilets-on-orange-line-a-problem> (Ross-Blumer) [5 min]

- WNC-PLUM-120313-01:
72 detached single family homes located at 8544-8654 Winnetka Ave., Winnetka. LA City Planning Case #s: CPC-2013-2078-GPA-ZC-BL-F-SPR TT No. 72271 and ENV-2013-2079-EAF

The WNC PLUM Committee appreciates the developer's efforts to work with the community but acknowledges that the stakeholders do not support the development. Therefore since the development would significantly change the nature and character of the community in general the WNC PLUM Committee recommends the WNC Board deny the project. The WNC PLUM Committee also recommends the WNC Board specifically request the General Plan not be amended and this property and surrounding property remain RA or RS zoning.

13. Public Safety Committee Report (Lerma)

- Safety Cmte meetings: 3rd Tue of each month, 6:30PM, At Valley Village.

14. Public Works & Transportation Committee Report (Uebersax)

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Ave. Elementary School, 8530 Limerick Ave., Winnetka. (November and December meetings were combined, due to Holidays,
- **New committee member:** Steven Fuhrman. (One additional seat to be discussed in January)[1 min]
- **Transportation and Street Services updates and accomplishments with the assistance of CD3 staff)** [4 min]
 - Vanowen Street Bridge, pothole repairs, and crosswalk striping
 - MyLA311 App (<http://www.lacity.org/MyLA311/index.htm>)
 - Discussion as to prioritization of street and sidewalk improvements. (Uebersax) [5 min] At our January 2014 meeting, we will be discussing in detail the list of projects for the \$50,000 legacy funding given us by CD 3 Councilmember Dennis Zine last June. We are currently

compiling a list of projects that can be completed by the Dept. of Street Services, such as pot hole repair, cross walk painting, sidewalk repair, and tree trimming.

- Update, discussion, and possible action regarding the committee's ongoing efforts to revitalize the Sherman Way median in Winnetka. (Ross-Blumer) [2 min]
 - Spring Clean Winnetka Event [4 min]
 - The PWT Cmte is setting goals for an annual event starting in 2014. Consensus is centering on active cleanup efforts in City and County properties such as the Los Angeles River Bikeways due to open in 2014, as well as the Orange Line. We will keep the Board up-to-date re this.
 - Department Of Water And Power, and other agencies: Brief update on the possible impacts the following projects and funding measures [4 min]
 - State overview
 - <http://awpw.assembly.ca.gov/waterfaq>
 - Bay Delta Conservation Plan
 - <http://baydeltaconservationplan.com/Home.aspx>
 - California Water Bond
 - [http://ballotpedia.org/California_Water_Bond_\(2014\)](http://ballotpedia.org/California_Water_Bond_(2014))
 - http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140SB42
 - Los Angeles County Clean Water, Clean Beaches Measure
 - <http://www.lacountycleanwater.org/>
 - Update re the Vanowen Bridge just east of Mason.
- 15. Youth Advocacy Committee Report (Lace)**
- Youth Cmte meetings: 3rd Thur of each month, 6:30PM, Valley Village
Third Thursday meeting.

ADDITIONAL NEW & RETURNING AGENDA ITEMS

- 16.** Discussion and possible action to designate up to five (5) board members as those authorized to file a Community Impact Statement (CIS) for the WNC with the city. (Lewis) [3 min.]
- 17.** Discussion and possible action regarding increasing the WNC's online presence via: Facebook, the new Nextdoor.com, via Google's Neighborhoods, via Nation Builder (an email and contact campaign system), and/or via thrdplace.com. This came up at the Region 3 Election Planning Meeting recently. (Ross/Blumer) 2 min
- 18.** Update and discussion on the previously approved newsletter, INCLUDING a group advertisement in the Daily News, considering further expenses and changes that may be required now for the upcoming election season.
Mary Ellen notes, "I know the first newsletter is paid for and almost ready to roll with a call for candidates. Other election expenses may include a postcard mailing and a second newsletter with the candidates' statements like we did for the last elections. In our last area election meeting, a suggestion was made for a "Group Daily News advertisement" for all the Neighborhood Councils for an amount up to \$800.00. " (Moreno) [10 min]
- 19.** Discussion and board action on these BONC issues; The Board of Neighborhood Commissioners (Commission) and the Department of Neighborhood Empowerment invite you to provide input on 8 motions that are currently being considered by the Commission. These motions address policies that govern the NC system. You may remember the last batch of 9 motions. We had about 400 responses to the survey and most NCs responded, but some didn't. Please help ensure that your NC's views are well represented, because these policy decisions will affect you.
The topics include:
- Elections
 - Training and leadership development
 - Early Notification System
 - Initiation of Council files

- Review of delivery of City services
- Community Impact Statements
- NCs presenting at public meetings
- Funding and grants

If you would like to weigh in collectively as a board (and/or as a board committee), please agendaize this item for your NOVEMBER meeting if feasible and submit any resolutions you pass to NCPlan@empowerla.org. If possible, the Commission would like to consider action on these items at their December meetings. The motions have been attached (in word and pdf) for your reference. To weigh in individually, please do so through a SURVEY at <https://www.surveymonkey.com/s/8motions>. If you would like to view the worksheets and related documents that the NC Plan Review committees used as they deliberated on these issues, visit

www.empowerla.org/ncplan. (Sullivan) [4min]

ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS

Discussion and board action is possible on the following reports. [2-4 min or as noted]

20. Budget & Finance Committee Report (Uebersax)

- Discussion and possible action regarding preliminary planning for utilization of the additional WNC funding from Councilman Zine. (Lewis) [4 min]

21. Executive Committee Report (Lewis)

22. Rules, Elections, & By-Laws Committee Report (Lewis)

- Candidate filing opens Tuesday, Dec. 31st and closes on Thursday, Jan. 30th. Candidates must submit documentation by Sunday, Feb. 2nd. Candidates are encouraged to file early and can do so online at elections@empowerla.org.
- Discussion and possible action regarding the REB Committee's recommendations to revise the WNC Bylaws and Rules, including an update to the committees. (Lewis) [6 min]

Tony Wilkinson may be here from DONE to speak?

Approval of the election stipulation worksheet.

6 hours period for open polls, **10 to 4** which required 8 am for set up and two hour tear down, **Location is Winnetka Convention center with the park second choice, No vote by mail, Ballot and volunteer pollworker who speaks Spanish**
Date is Sunday, March 16th. WNC-2013-111213-08 approved 9-0

23. 2014 N.C. Elections Ad-Hoc Committee (Moreno)

- Bettie adds these thoughts:
 "Mayor Eric Garcetti's challenge to the NCs: He will personally install the new Board at the council with the highest percentage increase of voter turnout.
 - Election administration will be the responsibility of Dept. of Neighborhood Empowerment (DONE) in partnership with the City Clerk.
 - Recruiting volunteers for Election Day, 3/16/14.
 - Voter exit polling.
 - NCs are "community change organizations."
- Discussion and possible action on a proposal to reduce the number of members to four, to be compliant with city rules regarding the size of an ad-hoc committee of a 15-member board of directors. (Lewis) 2 min

24. LA DWP Committee Report (Uebersax)

- LADWP Cmte meetings: 1st Sat of each odd month, 8:30AM, 6501 Fountain Ave., Hollywood

25. LA DWP Memorandum of Understanding Committee Report (Uebersax)

- LADWP MOU Cmte meetings: 1st Sat of each even month, 8:30AM, 6501 Fountain Ave.

26. LA Neighborhood Councils Coalition (LANCC) Report (Uebersax)

- LANCC meetings: 1st Sat of each month, 10AM, 6501 Fountain Ave.

27. Neighborhood Watch Representative Report (Hilliard)

28. Mayor's Budget Representatives' Report (Hilliard & Lerma)

Went to the budget rep and Lance got elected on the board for weekly meetings.

29. Reserve Animal Control Officer (RACO) Report (vacant)

30. Valley Alliance of Neighborhood Councils (VANC) Report (Lewis/Hilliard-alt)

- VANC meetings: 2nd Thur of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.

31. Good of the Order [2 min]

32. Future Agenda Items & other Calendar Events: [1 min]**33. Adjournment Time:** _____ PM**34. Attendance**

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	July 23 Spl Mtg	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Marilyn Robinson	x	x	x	X	x	x	x	X	A	A	A	A	
Erick Lace	x	x	x	x	x	x	x	X	X	x	X	x	
Eric Lewis	x	x	xL	x	x	x	x	X	X	x	X	x	
JJ Popowich	xL	x	x	x	AE	x	x	x	X	x	X	AE	
Tess Reyes-Dunn	AE	AE	x	AE	x	AE	x	XL	X	x	X	A	
William "Lance" Hilliard	x	x	xLE 930back?	AE	x	xLE	Ae	A	AE	x	A	X	
David Uebersax	x	x	x	x	x	x	X	A	x	X	X	X	
MaryEllen Moreno	x	x	x	x	x	x	x	x	XL10:	x	X	x	
Bettie Ross-Blumer	x	x	x	x	x	x	x	A	X	x	X	x	
Trevor Owen	x	AE	x	x	x	AE	x	A	X9:30LE	x	A	x	
Greg Sullivan	x	x	x	x	x	x	x	X	X	x	X	x	
Steven Fuhrman	/	/	/	/	/	/	/	/	/	/	/	x	AE
Victor Lerma	x	x	x	x	AE	x	x	x	x	X	X	x	
Tom Sattler	/	/	/	/	/	x	xE Lft9:15	x	X	x	X	x	
Madison Lamoreaux, student	AE	x	x	x	x	x	AE	x	X	x	X	x	
Total	13	13	14	13	11	14	13	10	12	13	11	11	
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early Quorum is 8 members													

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to gsullivan@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

