



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

winnetkanc.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Vacant	Victor Lerma	Tom Sattler	Madison Lamoreaux (Youth Rep)

REGULAR MEETING AGENDA

Tuesday, October 8th, 2013, 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Gil's Barber Shop**, 20433 Sherman Way, Winnetka, CA 91306, **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet. [10 min]
2. Convene Meeting, Board Member Roll-Call & Introductions [3 min]
3. Explanation of Meeting Rules [1 min]
4. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Garcetti, Councilman (CM) Bob Blumenfield, Congressman (CMN) Brad Sherman, State Senator Fran Pavley, State Assemblyman TBD, the LAPD, the LAFD, the Dept. of Neighborhood Empowerment (DONE), and/or any other local, state, or federal agencies that may be able to attend. [10 min/30 min total]
5. **Councilman Bob Blumenfield**, Council District 3, will come by and address the council and its community attendees. Bring your questions.[15 min]
6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min/20 min total]

OFFICER'S REPORTS

7. **President's Report** (Lewis)
 - WNC Newsletter.
 - 2013 NC Congress
 - Oct 12 Safety Fair; volunteers needed
 - Vacant WNC Board seat & available Committee seats
 - WNC Banners.
8. **Vice-President's Report** (Lace)
9. **Secretary's Report** (Sullivan/Ross-Blumer)
 - Discussion and approval of WNC Minutes for September, 2013 **WNC-2013-100813-01** [3 min]

10. Treasurer's Report (Popowich/Uebersax)

- Voting on new business card purchases with invoice presented, prior to vote. We will need to vote in October for November money.
- Update, discussion, and action regarding WNC finances. (Popowich) [6 min]
- Discussion and possible action regarding requesting funding for the WNC's budgeted item to help fund the 2013 NC Congress. (Lewis) 2 min. Tabled \$250. David asks the congress for a receipt.
- Discussion and possible action regarding requesting funding for refreshments for the WNC's October 2013 Board meeting. (Lewis) 2 min.

11. Parliamentarian's Report (Robinson/Owen)

REGULAR COMMITTEE REPORTS & AGENDA ITEMS

Discussion and board action is possible on the following Committees' reports. [2 min or as noted]

12. Outreach & Public Relations Committee Report (Robinson)

- PR Cmte meetings: 3rd Thur of each month, 7:30PM, Valley Village.
- Voting on spending money to pay for the Shadow Box for the LAFD axe, receipt required from Erick Lacey.

13. Planning & Land Use Management Committee Report (Popowich)

- PLUM Cmte meetings: 1st Tue of the month as needed, 6:30PM, Valley Village.
- Update, discussion, and possible action regarding the PLUM Committee's newly forming joint-NC task force regarding the need for a bathroom at the Pierce College Orange Line transit stop, located at Winnetka Ave. and Victory Blvd. Update on follow up letter from WNC president (Ross-Blumer) [5 min]

14. Public Safety Committee Report (Lerma)

- Safety Cmte meetings: 3rd Tue of each month, 6:30PM, At Valley Village.
- Discussion and after possible regarding the 2013 CD3 Public Safety Fair. (Lerma) [5 min.]
- Discussion and possible action for funding a Public Safety Committee event; Victor asks for \$2,000 budgeted to vote on for CD3 Public Safety Fair and will bring the invoices and/or letters with our charges for our portion of the expenses.

15. Public Works & Transportation Committee Report (Uebersax)

- PWT Cmte meetings: 4th Mon of each month, 7PM, Limerick Ave. Elementary School, 8530 Limerick Ave., Winnetka. NO Quorum and will get minutes backed up and voted on.
- Update, discussion, and possible action regarding the committee's ongoing efforts to revitalize the Sherman Way median in Winnetka. (Ross-Blumer) [4 min]
Report and discussion relating to proposal for the State to pursue a \$20-\$50 Billion water project that would included the construction of tunnels to that would divert the Sacramento River under the Delta, which could have an impact on costs for water in Southern California, and therefore DWP rates. (Uebersax) [2 min]
- Report and discussion relating to negotiations for updated Memo of Understanding between DWP and IBEW union relating to current contract due to expire in 2014: [Council File: 13-1004](#) (Uebersax)[2 min]
- Smart Grid Regional Demonstration Project rolling out in Chatsworth and Winnetka areas. <http://www.ladwp.com/smartgrid> Southern California Gas Company new meters (and costs of opting out) Ross/Blumer [2 min]

- Discussion regarding proposal by Councilman Bob Blumenfield for the Los Angeles City Council Innovation, Technology and General Services Committee to explore the provision of access to free wireless Internet service (WiFi) for Los Angeles residents. (Uebersax) [2 min]
- Discussion as to prioritization of street and sidewalk improvements. (Uebersax) [2 min]

16. Youth Advocacy Committee Report (Lace)

- Youth Cmte meetings: 3rd Thur of each month, 6:30PM, Valley Village

ADDITIONAL NEW & RETURNING AGENDA ITEMS

17. Discussion and possible action on reconsidering a proposed development "The Pit" at 20464 Sherman Way. (Popowich)
18. Discussion and possible action regarding adding a second regular monthly Board meeting. Currently the Board meets once a month and it is difficult to address all the important issues adequately leading to long meetings and rushed discussions. (Popowich) [10 min]
19. Discussion and possible action on replacing or supplementing the secretary, especially if a second meeting is inaugurated as posting, writing and editing duties, etc., begin to double. (Sullivan)[2min]
20. Discussion and possible action to revise voting procedures to comply with the recently amended Section 54953 of the California Government Code (Brown Act). Section 54953 (c)(2) now requires that all votes be recorded and reported publically and shall include the action taken by each Board member. The WNC will no longer be able to do votes by consensus. (Popowich)[4 min]
21. Discussion and possible action to require all Board Liaisons to:
 - 1) Submit a written report to the Board as an Information Only item 10 days before the Board meeting.
 - 2) Provide the report to the webmaster for publication on the Winnetka NC website for posting 10 days prior to the Board meeting to ensure the public has access to information in the reports.
 - 3) Work with the appropriate committee to discuss and if necessary make recommendations to the Board regarding any required action items
 - 4) In the event the topic does not fall under the preview of an existing committee, the Liaison should place a specific item on the Board agenda for discussion and action. (Popowich)[6 min]
22. Discussion and possible action for the WNC to issue a letter to the Postmaster General, as well as to Post Manager West at the 91304 Canoga Park Post Office: 8201 Canoga Ave., Canoga Park.

Data: It was decided by higher-ups in the Post Office that the Winnetka Post Office staff and materials (7655 Winnetka Ave., Winnetka CA 91306) be moved in with and combined with the 91304 Canoga Park Post Office located at 8201 Canoga Ave., Canoga Park (just south of Roscoe). The 91303 Canoga Park area is still being serviced by a second post office, that located at 21801 Sherman Way, Canoga Park CA 91303. This was to accommodate the Porter Ranch post office staff and mail service being moved into the now-vacated Winnetka Post Office. Both of these moves occurred at some point in 2013. But by September 2013, the Porter Ranch post office staff and servicing moved out of the Winnetka post office, leaving the Winnetka post office vacant save for a single clerk who continues to take mail and packages, sell stamps, etc. I've heard from at least two postal employees that there is a desire to have the Winnetka post office staff and service move back into their original "home" in Winnetka, but now there is a lack of funds to do so.

Meanwhile, stakeholders in Winnetka have to pick up mail and packages from the Canoga Ave. post office, not from "their" post office. The mailmen and women must travel from that Canoga Ave. location

six days a week to deliver mail to the residences and businesses of Winnetka, which increases time on the job - amounting to overtime pay. This travel to and from Canoga Park also increases fuel costs of the mailmen & women, let alone the fuel costs and time on the road of the Winnetka stakeholders that need to pick up mail & packages at the Canoga Ave. post office. I personally have witnessed a decrease of service from the lone clerk at the Winnetka Post Office, in that what would take one day for a letter to be delivered to, say, Glendale from Winnetka, now takes 3 days.

Action we can take: Following the saying that "the squeaky wheel gets the grease," it is proposed that the stakeholders of Winnetka, as well as the WNC, start a letter-writing campaign and phone calling campaign to get our post office moved back to Winnetka from Canoga Park. Letters should be written to both the Postmaster General as well as to Postal Manager West at the Canoga Park Post Office, 8201 Canoga Ave., Canoga Park CA 91304.

The Postmaster General can be reached by:

- phone: 1-800-275-8777, and follow the prompts regarding the type of inquiry or complaint you wish to file. This matter would fall under Mail Service Issues.

- mail: Postmaster General, U.S. Postal Service, 475 L'Enfant Plaza SW, Washington DC 20260-0010 (The proper salutation to begin the letter is: "Dear Mr. Postmaster General". Explain the issue, and have your full name, address and telephone number on the letter. Sign the letter, and if you desire proof of receipt, send by certified mail. (Ross/Blumer) [6 min]

ADDITIONAL COMMITTEE AND REPRESENTATIVE REPORTS

Discussion and board action is possible on the following reports. [2-4 min or as noted]

23. Budget & Finance Committee Report (Uebersax)

- Discussion and possible action regarding preliminary planning for utilization of the additional WNC funding from Councilman Zine. (Lewis) [4 min] in progress

24. Executive Committee Report (Lewis)

25. Rules, Elections, & By-Laws Committee Report (Lewis)

- Discussion and possible action regarding the REB Committee's recommendations to revise the WNC Bylaws and Rules, including an update to the committees. (Lewis) [6 min]

26. 2014 N.C. Elections Ad-Hoc Committee (Moreno)

Discussion and possible action on a proposal to reduce the number of members to four, to be compliant with city rules regarding the size of an ad-hoc committee of a 15-member board of directors. (Lewis) 2 min

27. Training Ad-Hoc Committee Report (Lace)

- Link for NC Ethics information and Funding online test:
<http://ethics.lacity.org/education/ethics2007/?audience=done>

28. LA DWP Committee Report (Uebersax)

- LADWP Cmte meetings: 1st Sat of each odd month, 8:30AM, 6501 Fountain Ave., Hollywood

29. LA DWP Memorandum of Understanding Committee Report (Uebersax)

- LADWP MOU Cmte meetings: 1st Sat of each even month, 8:30AM, 6501 Fountain Ave.

30. LA Neighborhood Councils Coalition (LANCC) Report (Uebersax)

- LANCC meetings: 1st Sat of each month, 10AM, 6501 Fountain Ave.

31. Neighborhood Watch Representative Report (Hilliard)

32. Mayor's Budget Representatives' Report (Hilliard & Lerma)

33. Reserve Animal Control Officer (RACO) Report (vacant)

34. Valley Alliance of Neighborhood Councils (VANC) Report (Lewis/Hilliard-alt)

- VANC meetings: 2nd Thur of each month, 6:30PM, Sherman Oaks Hospital, 1st fl. Conference rm.

35. Good of the Order [2 min]

36. Future Agenda Items & other Calendar Events: [1 min]

37. Adjournment Time: _____ PM

38. Attendance

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	July 23 Spl Mtg	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Marilyn Robinson	x	x	x	X	x	x	x	X	A	A			
Erick Lace	x	x	x	x	x	x	x	X	X	x			
Eric Lewis	x	x	xL	x	x	x	x	X	X	x			
JJ Popowich	xL	x	x	x	AE	x	x	x	X	x			
Tess Reyes-Dunn	AE	AE	x	AE	x	AE	x	XL	X	x			
William "Lance" Hilliard	x	x	xLE 930back?	AE	x	xLE	Ae	A	AE	x			
David Uebersax	x	x	x	x	x	x	X	A	x	X			
MaryEllen Moreno	x	x	x	x	x	x	x	x	XL10:	x			
Bettie Ross-Blumer	x	x	x	x	x	x	x	A	X	x			
Trevor Owen	x	AE	x	x	x	AE	x	A	X9:30LE	x			
Greg Sullivan	x	x	x	x	x	x	x	X	X	x			
Sarah Andrade	x	x	AE	x	AE	x	x	A	A	A resigned			
Victor Lerma	x	x	x	x	AE	x	x	x	x	X			
Tom Sattler	/	/	/	/	/	x	xE Lft9:15	x	X	x			
Madison Lamoreaux, student	AE	x	x	x	x	x	AE	x	X	x			
Total	13	13	14	13	11	14	13	10	12	13			
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early Quorum is 8 members													

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to gsullivan@winnetkanc.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The

Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

