



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

winnetkanc.com



President	Vice-President	Secretary	Treasurer	Parliamentarian
Eric Lewis	Erick Lace	Greg Sullivan	JJ Popowich	Marilyn Robinson
Board Members				
Tess Reyes-Dunn	William Hilliard	David Uebersax	Mary Ellen Moreno	Bettie Ross-Blumer
Trevor Owen	Sarah Andrade	Victor Lerma	Vacant	Madison Lamoreaux (Youth Rep.)

REGULAR MEETING AGENDA

Tuesday, May 14, 2013, 6:30 PM

Valley Village, 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following locations: **Canoga Park Bowl**, 20122 Vanowen St., **Express Pack & Ship**, 7657 Winnetka Ave., **Fulton Cleaners**, 20109 Roscoe Blvd., **Limerick Avenue Elementary School**, 8530 Limerick Ave., **Winnetka Recreation Center**, 8401 Winnetka Ave.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. Meet & Greet and Refreshments [10 min]
2. Convene Meeting, Board Member Roll Call and Introductions [3 min]
3. Explanation of Meeting Rules [1 min]
4. Approval of WNC Minutes for April, 2013 [2 min] **WNC-2013-051413-01**
5. **Government Representative Updates:** The latest information from representatives of the offices of Mayor Villaraigosa, Councilman Zine, Congressman Sherman, State Senator Pavley, Assemblyman Blumenfield, the LAPD, the LAFD, the Dept. of Neighborhood Empowerment, and/or any other local, state, or federal agencies that may be able to attend. [10 min each/30 min total]
6. **Public Comments:** Comments from the public on any items not specifically listed on this agenda. Board Members may not address or discuss these comments other than to direct any necessary matters to the appropriate WNC committee or other government agency. [3 min each/20 min total]
7. Presentation by Alexandra Nagy, quote: "an Organizer with Food & Water Watch, I am working to stop Governor Brown's proposed twin tunnels that will divert the Sacramento River under the Delta to go to a few corporate interests. We have a letter asking LA City Council to hold LADWP accountable, and not put LA ratepayers on the hook for a project." (Uebersax)[3-4min]
8. Presentation by Victoria Cross, or an expert brought by the LA DWP on issues regarding Smart Meters and Smart Grids. (Uebersax)[15Min] Time extensions are at the discretion of the WNC president.
9. **Treasurer's Report** Update, discussion, and action regarding WNC finances. (Popowich) [5 min] **WNC-2013-051413-02**

OLD BUSINESS

10. Update, discussion, and possible action regarding the PLUM Committee's ongoing investigation into the need for a bathroom at the Pierce College Orange Line transit stop at Winnetka and Victory. (Ross-Blumer) [4 min]
11. Discussion and possible action DWP's action to pay solar panel owners 4 times the rate for electricity paid for by regular citizens; some will get lots of money for their solar paid for by others. The LA Business Council is pushing the funding for solar panel uses. Does the WNC want to push back on this issue? (Uebersax)[4min]
12. Discussion and possible action on creating a sign in and sign out sheet to assist the secretary where you must sign out if you leave early. This method will be utilized by the Parliamentarian, Assistant Parliamentarian, Secretary or Assistant Secretary. **WNC REB-2013-03/18/13-01** (Lewis)[2min]
13. Discussion and possible action regarding the Public Works & Transportation Committee's plans for utilizing its remaining allocated funds from current budget. (Uebersax) [4 Min]

NEW BUSINESS

14. Discussion and possible action on a proposed letter to support a proposed ban on Styrofoam (EPS) From February Public Comments, Izzie Levinson and Jack Ross spoke on the proposed EPS Ban (styrofoam), both are a senior and junior at North Hollywood High who want the WNC to approve a letter of support for the ban on EPS. (Lewis)
15. Discussion and Possible action to approve LANCC Charter/By-Laws DRAFT D (Motion to approve)(Lewis)
16. Discussion and possible action on **WNC-PLUM-050713-01**: The PLUM Committee recommends that the WNC partner with the Tarzana Neighborhood Council to form a taskforce to reach out to all the NC's along the Orange Line and enlist their aid in a coordinated effort to pressure the MTA, the County, and the City to install the self-cleaning bathrooms at each Orange Line stop. (Popowich)
17. Discussion and possible action on **WNC-PLUM-050713-02**: The PLUM Committee recommends the WNC submit a statement of support for the changes in this ordinance with a recommendation that the City consider adding a grandfather clause to protect those businesses that at the time the ordinance is passed have 4 or more medical professionals to be allowed to continue to operate without impact. The WNC further recommends that the City conduct an outreach effort to the current Medical Professional Offices to make them aware of the new ordinance. (Popowich)
18. Discussion and possible action on considering the factual basis for Neighborhood Councils: BONC; Resolved, the Board of Neighborhood Commissioners recommends that sections of the city's Administrative Code which touch upon neighborhood council stakeholders be amended as follows: (1) remove the requirement that neighborhood councils provide governing board positions for factual basis stakeholders; (2) allow each neighborhood council to determine the number, if any, of governing board seats that be allocated to factual basis stakeholders;(3) remove the current definition of factual basis stakeholder; and (4) allow each neighborhood council to adopt its own definition of factual basis stakeholder.(Sullivan)
19. Discussion and possible action on a vote to fill a WNC seat vacated by Maria Young. All candidates will be considered. Tom Sattler's name has been put forward by Marilyn for a vote. (Lewis)
20. Discussion and possible action to approve a Budget and Finance resolution to authorize for the Treasurer to buy Quicken along with the already approved ink, paper and Scotch tape, as well as, other approved office supplies. **WNC B+F 042913-01**. Quicken will allow the Treasurer to more efficiently track expenses and provide individual committee and project expense reports. (Popowich)

21. Discussion and possible action on reviewing the budget allotments with input from committees informed by the budget committee's discussions. Budget decisions finalized in June Meeting (Uebersax)
22. Discussion and possible action to request our web developer, Moore Business Results, draft a contingency plan to turn over administration of the website and all accumulated content to the WNC. DONE is discussing taking over all contract negotiations for ongoing services (including web administration) and we may be forced to terminate our relationship. (Popowich)
23. Discussion and possible action on the imminent deadline for any newsletter, including the important content. "If we fund it, JJ will help write it." (Popowich/Ross-Blumer)
24. Discussion and possible action to reallocate \$400 from the \$1000 allocated to purchase polo shirts, frames, and business cards to use to purchase additional paper and ink for the board and committees. This is due to the fact that the city printing website is not working and the delay will necessitate that the board purchase more paper now and use that money that would have been spent next year on paper to buy the cards then. (Lewis)

COMMITTEE AND REPRESENTATIVE REPORTS

Discussion and possible Board action on the following reports: [2-5 min each/30 min total]

25. Budget & Finance Committee (Uebersax) Budget is due July 1st. Cmte chairs to submit figures.
26. Executive Committee (Lewis)
27. Outreach & Public Relations Committee (Robinson)
 - PR Cmte meetings: 3rd Thu. of each month, 7:30PM, Valley Village.
28. Planning & Land Use Management Committee (Popowich)
 - PLUM Cmte meetings: 1st Tue. of the month as needed, 6:30PM, Valley Village. All good.
29. Public Safety Committee (Lerma)
 - PS Cmte meetings: 3rd Tue. of each month, 6:30PM, Sunny Brae Elementary
 - Discussion and possible action regarding a request by the Tarzana NC to have all CD3 NC Public Safety Committees partner on a fall safety fair. The WNC PS Cmte is currently planning the 4th Annual WNC Safety Fair for 10/12/2013.
30. Public Works & Transportation Committee (Uebersax)
 - PWT Cmte meetings: 4th Mon. of each month, 7PM, Limerick Ave. Elementary School, 8530 Limerick Ave., Winnetka. Memorial day occurs on this date, so a schedule change will be made; stand by for update.
 - Update, discussion, and possible action regarding the potential proposal by the City Council to put a \$3 Billion Highway Bond measure on the May ballot.
31. Rules, Elections, & By-Laws Committee (Lewis)
32. Youth Advocacy Committee (Lace)
 - Youth Cmte meetings: 3rd Thu of each month, 6:30PM, Valley Village
33. Training Ad-Hoc Committee (Lace)
 - NC Ethics information and online test found here:
<http://ethics.lacity.org/education/ethics2007/?audience=done>
34. Mayor's Budget Representatives (Hilliard & Young)
35. LA DWP Memorandum of Understanding (MOU) Committee and LA DWP Committee (Uebersax)
36. Neighborhood Watch Representative (vacant)
37. Los Angeles Neighborhood Councils Coalition (LANCC) Representative (Uebersax)
38. Reserve Animal Control Officer (RACO) Representative (vacant)
39. Valley Alliance of Neighborhood Councils (VANC) Representative (Lewis/Hilliard-alt)
40. Good of the Order [2 min]
41. Future Agenda Items & other Calendar Events: [2 min]
42. Adjournment Time: _____ PM

43. Attendance

Board Member Name	Jan-8	Feb-12	Mar-12	Apr-9	May-14	Jun-11	Jul-9	Aug-13	Sep-10	Oct-8	Nov-12	Dec-10
Eric Lewis	x	x	xL	x								
Erick Lace	x	x	x	x								
Greg Sullivan	x	x	x	x								
JJ Popowich	xL	x	x	x								
Marilyn Robinson	x	x	x	X								
Tess Reyes-Dunn	AE	AE	x	AE								
William "Lance" Hilliard	x	x	xLE 930back?	AE								
Bettie Ross-Blumer	x	x	x	x								
David Uebersax	x	x	x	x								
Sarah Andrade	x	x	AE	x								
MaryEllen Moreno	x	x	x	x								
Maria Young	x	x	x	x	/	/	/	/	/	/	/	/
Trevor Owen	x	AE	x	x								
Victor Lerma	x	x	x	x								
Madison Lamoreaux, student	AE	x	x	x								
Total	13	13	14	13								
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early Quorum is 8 members												

Members of the public may request and receive, without undue delay, copies of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at 818-718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The

Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

