



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Vacant
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Bettie Ross-Blumer	William Hilliard	Natasha Somerville
Tom Sattler	Marilyn Robinson	David Uebersax	Sarah Andrade	Mary Ellen Moreno

REGULAR MEETING AGENDA

Tuesday, October 9th, 2012 – 6:30 PM

Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-10	Feb-14	Mar-13	Apr-10	May-8	Jun-12	Jul-10	Aug-14	Sep-11	Oct-9	Nov-13	Dec-11
Eric Lewis	x	x	X	XL	cncl	X	X	XL	x			
Erick Lace	x	x	X	X	cncl	X	X	x	x			
Greg Sullivan	x	x	X	X	cncl	X	X	x	X			
JJ Popowich	x	x	X	X	cncl	X	X	x	XL			
Marilyn Robinson	x	x	X	A	cncl	X	X	x	x			
Natasha Somerville	x	x	AE	XL	cncl	X	XL	XL	XL			
Tess Reyes-Dunn	XL	x	X	XL	cncl	X	X	x	x			
Tom Sattler	x	x	X	X	cncl	X	AE	x	x			
William Hilliard	x	x	XL	XL	cncl	A	XL	X	XL			
Doug Schmidt	x	x	X	A	cncl	X	A	x	x			
Bettie Ross-Blumer	x	x	X	X	cncl	AE	X	XL	x			
David Uebersax	/	/	/	/	/	/	XL	x	x			
Sarah Andrade	/	/	/	/	/	/	X	AE	x			
MaryEllen Moreno	/	/	/	/	/	/	X	x	x			
Total	10	12	9	9	No meeting	9	12	13	13			

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early

Quorum is 8 members

2. Explanation of Meeting Rules.
3. Approval of Minutes for September

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Natasha Somerville				
Tess Reyes-Dunn				
Tom Sattler				
William Hilliard				
Doug Schmidt				
Bettie Ross-Blumer				
David Uebersax				
Sarah Andrade				
Mary Ellen Moreno				
Student Vacant				
Total				

WNC-2012-100912-01

1. Congressman Howard Berman representing the 28th district of California, will speak on his record and the upcoming election.
2. Assembly Member Bob Blumenfield, 40th district will attend tonight's meeting, where he will give a 5 min talk.
3. Swearing in the 7 newly elected board members; Mary Ellen Moreno, Bettie Ross-Blumer, Trevor Owen, Greg Sullivan, Sarah Andrade, Victor Lerma, Maria Young.

Three cheers to all of the candidates in their efforts for Winnetka; please join us at the meetings as you have just begun.

The Winnetka Neighborhood Council wishes to begin to thank Natasha Somerville, Tom Sattler and Doug Schmidt for their time and commitment as Board members!

4. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
5. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Englander's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.

6. Selection of the five officers from the newly constituted council. Technically, the Board should select new officers at this meeting since we have new Board members, pending time and ability, selection should be no later than the November meeting.
7. Discussion and possible action regarding the PLUM Committee review of the parking restrictions that the LA DOT recently placed on Winnetka Ave. and the creation of rush-hour traffic lanes, instead of bike lanes, and the safety hazard they present to a street that is heavily trafficked by bicycles traveling to and from Pierce College. (Popowich and Sullivan)
8. Discussion and possible action regarding the recommendation of the PLUM Committee regarding reports of public defecation along the Orange Line near the Winnetka Park and Ride facility. The PLUM Committee passed the following motion:

WNC-092712-PLUM-02: The WNC PLUM Committee resolves that the public defecation that is occurring near the Orange Line bus way around the Winnetka Park & Ride is not an acceptable situation and is a public health nuisance. The PLUM Committee recommends that the Board pass a resolution formally requesting the placement of a public self-cleaning restroom similar to those located at Van Nuys Orange Line, North Hollywood Red line, and the Northridge metro station be located at or near the Park & Ride facility at Winnetka and Victory. Furthermore the Board resolves to formally request that the LAPD patrol the area, and the LASD abide the terms of the contract and patrols the bus way and related area along the bus way. The public decency laws are enforced. (Popowich and Ross-Blumer)

9. Discussion and possible action from the PLUM committee the Medical Service Professional Offices Ordinance. This ordinance makes changes to the definition of a medical service professional office. The intent is to make the definition of a medical service professional more consistent across multiple categories to make requirements for these offices more consistent. (Popowich)
10. Discussion and possible action on buying, or having a shadow box built, to house the Ceremonial Fire Axe presented to the WNC as well as its disposition. (Lace)
11. Discussion and possible action to approve the submission to DONE of a request to access and use the reported encumbered funds for the election expenses incurred for this election. The summary of election expenses will be provided to the Board for approval. (Popowich)
12. Discussion and possible action on buying Microsoft Publisher for use creating newsletters, flyers, and other items for WNC use. This may have up to three users possible for cost up to \$400. (Popowich)
13. Discussion and possible action regarding meeting attendance and timekeeping which determines whether to use late or simply absent in the the roll record. This may need to go to the By Laws Committee (REB committee). For discussion in the new REB committee after the election in November. This reminds the new board to set up such a REB meeting. The secretary notes 'late (L)' if people come late or leave early. This helps if a vote shows someone here for one vote and noted absent if they left for a later vote in a roll call vote. Regarding this, JJ felt we should go back to all Roll call votes. Eric felt we should note absent if someone leaves early and the Sergeant of Arms should take attendance. (Sullivan)
14. Discussion and possible action on gaining compliance with the Neighborhood Council's Ethics test requirement. It's not hard to read and answer the questions. This came up because there has been poor compliance, noted by DONE, of N. Councilmember's compliance along with questions of how one can best represent one's neighborhood and business. (Sullivan)

Ethics reading (answers) and test found here:

<http://ethics.lacity.org/education/ethics2007/?audience=done>

WNC ethics compliance certificates found here:

<http://empowerla.org/wp-content/uploads/2012/06/NeighborhoodCouncilMembersEthicsRoster1.pdf>

15. Discussion and possible action on a request for information pursuant to “Freedom of information Act”. We have received guidance from DONE and wish to comply. (Sullivan)
16. Discussion and possible action on selecting committee chair assignments and various representatives/liaisons via nomination and voting. (Lewis)
17. Discussion and possible action reviewing the Committee system so that there can be a reorganization of committees for best function. Function of committees is described in the by-laws. Consideration includes expanding committee size and possible eliminating the maximum size of committees. Each board member and certain officers must be on committees as per the By-Laws. (Lewis)
18. A, Discussion and possible action on combining Planning and Land Use Management (PLUM) and Public Works and Transportation. (Popowich)

B, Also consider renaming the Public Safety Committee to the Public Safety & Welfare Committee. This change is intended to include animal welfare within the scope of this committee as well as safety for humans. (Lewis)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

1. City Mayor’s Budget Advocate Report: (Hilliard)
2. LADWP Memorandum of Understanding (MOU) Committee and LADWP Committee (Ross-Blumer and Uebersax)
3. Public Safety Committee: (Vacant)
4. Outreach and Youth Committee Report: (Robinson)
5. Planning & Land Use Management Committee: (Popowich)

For Board Information Only: The WNC PLUM Committee discussed the issue of the anti-gridlock zone, parking issues, and lack of the bike lane along Winnetka Ave, between Sherman Way and Vanowen and passed the following motion:

WNC-092712-PLUM-01: The WNC resolves that the City should not have eliminated the parking along Winnetka Ave between Sherman Way and Vanowen Avenue and that the City should have abided by the Bike Plan and placed a bike lane along this section of the road. Therefore the WNC resolves to request that the Federal, State, and City provide any and all documentation as to the determination of widening the bridge, removing the parking, and not to create the bike lane. This resolution is specific to Winnetka Ave, Winnetka Ave Bridge No. 53C-1388, W.O. No E700027F; Federal Project No. BHLS-5006 (209). The WNC PLUM Committee hereby appoints David Uebersax to be its point person on this project and to report back to the Committee and the Board on a regular basis until further notice. (Ross-Lewis)

6. Public Works & Transportation Committee: (Vacant)
7. Rules, Elections & By-Laws (REB) Committee: (Lace)
8. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)
9. Good of the Order
10. Future Agenda Items & other Calendar Events:
 - Public Safety Committee.

- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

11. Adjournment

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a “**Speaker Card**” will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivanv@hotmial.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels’ collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel’s report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board’s failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City’s Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.