



WINNETKA NEIGHBORHOOD COUNCIL
 20830 Sherman Way, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Vacant
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Bettie Ross-Blumer	William Hilliard	Natasha Somerville
Tom Sattler	Marilyn Robinson	David Uebersax	Sarah Andrade	Mary Ellen Moreno

REGULAR MEETING AGENDA

Tuesday, July 10th, 2012 – 6:30 PM
 Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-10	Feb-14	Mar-13	Apr-10	May-8	Jun-12	Jul-10	Aug-14	Sep-11	Oct-9	Nov-13	Dec-11
Eric Lewis	x	x	X	XL	cncl	X						
Erick Lace	x	x	X	X	cncl	X						
Greg Sullivan	x	x	X	X	cncl	X						
JJ Popowich	x	x	X	X	cncl	X						
Marilyn Robinson	x	x	X	A	cncl	X						
Natasha Somerville	x	x	AE	xL	cncl	X						
Tess Reyes-Dunn	XL	x	X	XL	cncl	X						
Tom Sattler	x	x	X	X	cncl	X	AE					
William Hilliard	x	x	XL	XL	cncl	A						
Doug Schmidt	x	x	X	A	cncl	X						
Bettie Ross-Blumer	x	x	X	X	cncl	AE						
David Uebersax	/	/	/	/	/	/						
Sarah Andrade	/	/	/	/	/	/						
MaryEllen Moreno	/	/	/	/	/	/						
Total	10	12	9	9	No meeting	9						

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
 Quorum is 8 members

2. Explanation of Meeting Rules.

3. Approval of Minutes for April and June 2012:

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Natasha Somerville				
Tess Reyes-Dunn				
Tom Sattler				
William Hilliard				
Doug Schmidt				
Bettie Ross-Blumer				
David Uebersax				
Sarah Andrade				
Mary Ellen Moreno				
Student Vacant				
Total				

WNC-2012-071012-01

4. Our WNC election will take place on Sat., Sept. 29, 2012.

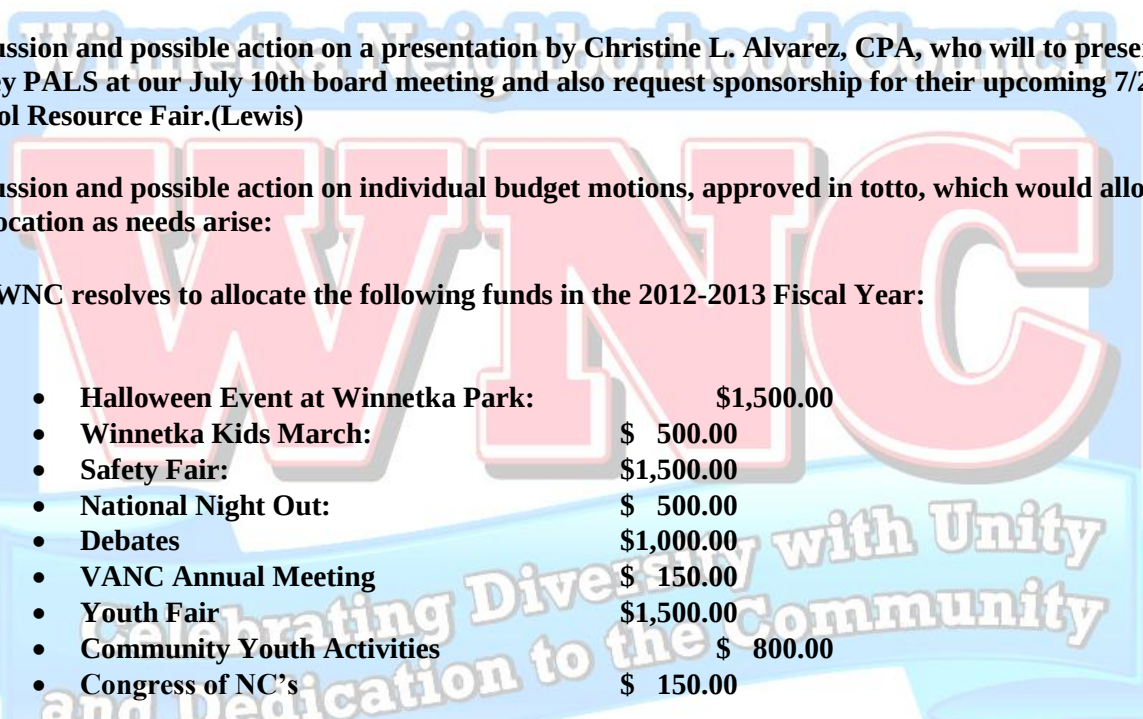
WNC Election Updates: Information and comments from the WNC Elections Committee and/or Alisa Smith, the Independent Election Administrator for Region 3, the Southwest Valley. The WNC will be a part of the Region 3 NC Elections, to be held Sat., Sept 29 from 2 - 8 PM at the Canoga Park Bowl/Winnetka Convention Center. Candidate and volunteer resources and additional details available at winnetkanc.com and empowerla.org. or by contacting Alisa at alisa@empowerla.org.

5. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
6. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Englander's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
7. Discussion and possible action regarding the PLUM Committee review of the parking restrictions that the LA DOT recently placed on Winnetka Ave. and the creation of rush-hour traffic lanes, instead of bike lanes, and the safety hazard they present to a street that is heavily trafficked by bicycles travelling to and from Pierce College. (Popowich)
8. Discussion and possible action on writing a letter of complaint to various agencies regarding the planned bike lane and harsh and heavy handed treatment and towing of residents along Winnetka Ave Bridge repair due to the use of Federal Monies and Federal law. Is the anti-gridlock Ordinance effective here and can the Mayor help? Cars were towed without adequate notification when Winnetka Ave. was placed with new

rush-hour parking restrictions. The LA DOT should make sure that all fines are removed and refunded to those that were affected. Asking about public bathrooms and sanitation may also be important to mention. Note: there are Port-a-Potties at Quimby Park. (Popowich)

9. Discussion and possible action regarding bus benches which will be replaced with nice metal dark green, black, blue, burgundy or gray benches, need a motion to officially select bench style and color. (Lace)
10. Discussion and possible action on renewing Wendy Moore's 'Moore Business Solutions' agreement with the WNC to run our website and communications. There are only two hours left on her contract.(Sullivan)
11. Discussion and possible action on approving additional monies to pay for WNC storage locker. The rates have gone up. (Popowich and Sullivan)
12. Discussion and possible action on a request by Pastor Jeff Fisher of Hope Chapel for monies to buy blankets for Project hope. (Lace)
13. Discussion and possible action on a presentation by Christine L. Alvarez, CPA, who will to present West Valley PALS at our July 10th board meeting and also request sponsorship for their upcoming 7/21 Back to School Resource Fair.(Lewis)
14. Discussion and possible action on individual budget motions, approved in totto, which would allow simpler reallocation as needs arise:

The WNC resolves to allocate the following funds in the 2012-2013 Fiscal Year:



• Halloween Event at Winnetka Park:	\$1,500.00
• Winnetka Kids March:	\$ 500.00
• Safety Fair:	\$1,500.00
• National Night Out:	\$ 500.00
• Debates	\$1,000.00
• VANC Annual Meeting	\$ 150.00
• Youth Fair	\$1,500.00
• Community Youth Activities	\$ 800.00
• Congress of NC's	\$ 150.00

Furthermore the WNC authorizes the Treasurer to determine the method of payment necessary including the authority to request P Card increase as needed.

The WNC resolves to allocate the following funds in the 2012-2013 Fiscal Year for the following uses, as determined by the Board Officers for the following purposes:

- Up to \$700.00 for the purchase of food for regular monthly meetings.
- Up to \$3,000.00 for Moore Business Results to be paid on a quarterly basis for maintenance of the WNC website
- Up to \$175.00 for Constant Contact for email mailing services to the WNC contact list
- Up to \$50.00 for Melbourne IT for the registration of the WNC URL.
- Up to \$400.00 for the purchase of general supplies including paper, ink, etc for use by the WNC Secretary and Treasurer and other Board members.

Furthermore the WNC authorizes the Treasurer to determine the method of payment necessary including the authority to request P Card increase as needed.

The WNC resolves to allocate up to \$2,000.00 in the 2012-2013 Fiscal Year for the purchase of promotional items to be used to advertise the WNC and increase awareness among Winnetka Stakeholders. The WNC further authorizes the Treasurer to determine the method of payment necessary including the authority to request P Card increases as needed.

The WNC resolves to allocate the following funds in the 2012-2013 Fiscal Year to be allocated to the following NPG programs:

- Up to \$2,500.00 for Valley Village. Valley Village is an organization within Winnetka that provides valuable services to Winnetka Stakeholders. In addition, they are an active organization within the community offering their resources and meeting space to a number of community groups, including the WNC, who provide valuable support services to the community.
- Up to \$500.00 for One Generation for the annual Senior Symposium. This annual event is an educational event for seniors on a number of community services, health related issues, and safety issues. The WNC participates in this event with a number of other NC's throughout the West Valley.
- Up to \$500.00 for the purchase of equipment for the parks within the WNC boundaries.
- Up to \$2,000.00 to be allocated proportionally to each of the 4 elementary schools and the one middle school within the boundaries of Winnetka. The Board authorizes the Youth Committee to file individual NPG requests for each school.
- Up to \$700.00 to be allocated proportionally to each of the 4 elementary schools and the one middle school within the boundaries of Winnetka. The Board authorizes the Youth Committee to file individual NPG requests for each school.
- Up to \$2,500.00 to be allocated Junior Blind Olympics. The Junior Blind Olympics is an organizations that holds their annual event near Winnetka. The participants and family are housed within Winnetka. This is a significant economic benefit to the community of Winnetka. Those participating and attending the event often eat and spend money within our community.

The WNC resolves to allocate up to \$2,500.00 to be used for improvement projects at the 4 elementary schools and one middle school within the boundaries of the WNC. The Board further resolves that the each NPG submitted for these funds must be individually approved by the Board before submission.

The WNC resolves to allocate up to \$1,500 for the WNC 2012 election. (Popowich)

15. Discussion and possible action regarding AB2231, by Felipe Fuentes, Assemblymember—AD 39, which is the bill in the State Assembly that would prohibit the City of LA from shifting the responsibility for fixing tree-damaged sidewalks from the City to homeowners. A letter is requested by AM Fuentes supporting this bill. See attached suggestions. www.asm.ca.gov/fuentes

The bill is coming up for its first hearing in the State Senate next week. Please contact the Senate Governance and Finance Committee and let them know you support AB 2231. You can find a list of Senators on the committee here: <http://sqf.senate.ca.gov/> (Lewis)

June/July , 2012

The Honorable Felipe Fuentes

Assembly Member 39th District
State Capitol, Room 2114
Sacramento, CA 95814

Subject: Sidewalk Repairs

Dear Assemblymember Fuentes:

On behalf of the (Insert name or name of neighborhood council/homeowners association), we are writing in support of AB 2231(Fuentes). AB 2231 will require that a City or County to place a measure before the voters before it can repeal an ordinance which holds the city responsible for sidewalk repairs caused by tree damage. In virtually all of these cases the City or County is responsible for having planted the trees causing the damage. Giving homeowners a say in whether a massive cost should be passed on to them, is simply a matter of fairness.

Although we understand that the economic downturn has made it difficult for cities to manage their responsibilities, the burden should not be unfairly placed on homeowners. Homeowners have also been hard hit by the current economic downturn and passing the costs of maintaining the City's sidewalks on to us without their consent is unfair.

We urge you to stand with your community and support AB 2231.

Sincerely,

16. **Discussion and possible action to rename the Public Safety Committee to the Public Safety & Welfare Committee. This change is intended to include animal welfare within the scope of this committee as well as safety for humans. (Lewis)**
17. **Discussion and possible action to have various banners made for the WNC by West Valley Occ. Center. Such banners would be used for meeting locations and elections. (Lewis)**

DISCUSSION AND POSSIBLE ACTON ON THE FOLLOWING COMMITTEE REPORTS

1. **Finance Committee Report (Including Treasurer's Report)**
Discussion and possible action to approve the 3rd Q report. (Popowich)
 2. **By-Law Review Committee: (Lace)**
 3. **City Mayor's Budget Advocate Report: (Hilliard)**
 4. **LADWP Memorandum of Understanding (MOU) Committee and LADWP Committee (Ross-Blumer)**
 5. **Public Safety Committee: (Vacant)**
 6. **Outreach and Youth Committee Report: (Robinson)**
 7. **Planning & Land Use Management Committee: (Popowich)**
 8. **Public Works & Transportation Committee: (Mikaelian)**
 9. **Rules, Elections & By-Laws (REB) Committee: (Lace)**
 10. **Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)**
 11. **Good of the Order**
 12. **Future Agenda Items & other Calendar Events:**
 - **Public Safety Committee.**
 - **Outreach & Youth Committee.**
 - **Public Works & Transportation Committee. 4th Tuesday**
 - **PLUM**
 13. **Adjournment**
-

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a “**Speaker Card**” will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels’ collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel’s report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board’s failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City’s Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.