



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Bettie Ross-Blumer	William Hilliard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Vacant	Vacant	Vacant

REGULAR MEETING AGENDA

Tuesday, June 12th, 2012 – 6:30 PM

Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-10	Feb-14	Mar-13	Apr-10	May-8	Jun-12	Jul-10	Aug-14	Sep-11	Oct-9	Nov-13	Dec-11
Eric Lewis	x	x	X	XL	cncl							
Erick Lace	x	x	X	X	cncl							
Greg Sullivan	x	x	X	X	cncl							
JJ Popowich	x	x	X	X	cncl							
Marilyn Robinson	x	x	X	A	cncl							
Mike Mikaelian	AE	xL	AE	A	cncl							
Natasha Somerville	x	x	AE	xL	cncl							
Tess Reyes-Dunn	XL	x	X	XL	cncl							
Tom Sattler	x	x	X	X	cncl							
William Hilliard	x	x	XL	XL	cncl							
Doug Schmidt	x	x	X	A	cncl							
Bettie Ross-Blumer	x	x	X	X	cncl							
Total	10	12	9	9	No meeting							

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early

Quorum is 8 members

2. Explanation of Meeting Rules.

3. Approval of Minutes for April 2012:

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Mike Mikaelian				
Natasha Somerville				
Tess Reyes-Dunn				
Tom Sattler				
William Hilliard				
Doug Schmidt				
Bettie Ross-Blumer				
Total				

WNC-2012-061212-01

4. Our WNC election will take place on Sat., Sept. 29, 2012.
Time and place to be determined. (Possibly 1-7PM at the Canoga Park Bowl). Alisa Smith is our Independent Election Administrator at alisa@empowerla.org (Lewis)
5. Public Comments: Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
6. State and Local Government Representative Updates: Mayor Villaraigosa's representative, Councilman Englander's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
7. Discussion and possible action on considering sponsoring the Valley Family Festival. Vicki Briskman will speak on their behalf. (Reyes-Dunn)
8. Discussion and possible action to consider assistance for Saturday school at Sutter and for assisting Math Coach Dana Rosenstock. Saturday school is for the kids that are not proficient on their CST. (Lace)
9. Discussion and possible action on a Presentation by representatives from the LA DOT about their new "Watch the Road" program. (Lewis)
10. Discussion and possible action regarding the issue of Winnetka stakeholders' cars that were towed without adequate notification when Winnetka Ave. was placed with new rush-hour parking restrictions. The LA DOT should make sure that all fines are removed and refunded to those that were affected. (Lace)
11. Discussion and possible action regarding the PLUM Committee review of the parking restrictions that the LA DOT recently placed on Winnetka Ave. and the creation of rush-hour traffic lanes, instead of bike lanes, and the safety hazard they present to a street that is heavily trafficked by bicycles travelling to and from Pierce College. (Popowich)

12. Discussion and possible action regarding the PLUM Committee review of the Community Care Facilities Ordinance. See website: [www.http://tiny.cc/CommunityCareOrd](http://tiny.cc/CommunityCareOrd)
And a slide show [www.http://tiny.cc/LACNCommCare](http://tiny.cc/LACNCommCare) (Popowich)
13. Discussion and possible action regarding the P-Card quarterly limit extension request form for the \$2500 of promotional items that were approved last month to be purchased for WNC Outreach. (Lewis)
14. Discussion regarding the recent review and approval by D.O.N.E. of the 2011 WNC Bylaw Amendments proposal and whether or not the council agrees with the changes made by D.O.N.E. Any changes not agreed to will be reviewed by the Board of Neighborhood Commissioners.(Lewis)
15. Discussion and possible action to review, amend as needed, and approve the Budget Committee's proposed WNC 2012-2013 budget. Budgets are due by July 1, 2012. <<The [Mayor's proposed budget](#) was released: The Neighborhood Council funding is proposed at \$37,000 per Neighborhood Council for the 2012-2013 fiscal year, which is a reduction of 8.6%.>> Erick Lace says, "DONE is telling me that we should aim at an NC annual budget of \$35,000. They are still talking about up to \$37,000 and as low as \$32,000, however." JJ asks, "How can we budget when we don't know how much we are budgeting?"(Lace)
16. Discussion and possible action on appointing Carole Ozanian, Dana Caruso, Sarah Andrade, Mary Ellen Moreno and possibly Joe Banchek (This secretary could not recall, of the fellows, who requested inclusion (one has since removed his name from running) for existing available positions on the WNC board. I understand there are two or three positions available; one may be the student/youth position. (Sullivan)
17. Discussion and possible action to approve the inclusion of vote-by-mail for the upcoming WNC Election. (Lace)
18. Discussion and possible action to approve reallocating the \$500 that was budgeted for the Youth March, which has been postponed, towards paying D.O.N.E. for the \$500 vote-by-mail set-up fee. (Lace)
19. Discussion and possible action to complete and approve the Election Procedures Stipulation Worksheet that was distributed to all NC's by EmpowerLA. (Lace)
20. Discussion and possible action to rename the Public Safety Committee to the Public Safety & Welfare Committee. This change is intended to include animal welfare within the scope of this committee as well as safety for humans. (Lewis)
21. Discussion and possible action regarding changing Marilyn Robinson's WNC board appointment from the current term ending in 2012 to the open at-large seat that has a term that ends in 2014, and vacating her seat that ends in 2012. (Lewis)
22. Discussion and possible action to modify the requirement on the WNC website that stakeholders' must submit their phone number in order to be allowed to sign up for the WNC's e-newsletter. (Lewis)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

23. Finance Committee Report (Including Treasurer's Report)
Discussion and possible action to approve the 3rd Q report. (Popowich)
24. By-Law Review Committee: (Lace)
25. City Mayor's Budget Advocate Report: (Hilliard)

26. LADWP Memorandum of Understanding (MOU) Committee and LADWP Committee (Ross-Blumer)

27. Public Safety Committee: (Vacant)

28. Outreach and Youth Committee Report: (Robinson)

29. Planning & Land Use Management Committee: (Popowich)

30. Public Works & Transportation Committee: (Mikaelian)

31. Rules, Elections & By-Laws (REB) Committee: (Lace)

32. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)

33. Good of the Order

34. Future Agenda Items & other Calendar Events:

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

35. Adjournment

The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

