



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Bettie Ross-Blumer	William Hilliard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Vacant	Vacant	Eric Yoonjae Lim

REGULAR MEETING AGENDA

Tuesday, April 10, 2012 – 6:30 PM

Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-10	Feb-14	Mar-13	Apr-10	May-8	Jun-12	Jul-10	Aug-14	Sep-11	Oct-9	Nov-13	Dec-11
Eric Lewis	x	x	X									
Erick Lace	x	x	X									
Greg Sullivan	x	x	X									
JJ Popowich	x	x	X									
Marilyn Robinson	x	x	X									
Mike Mikaelian	AE	XL	AE									
Natasha Somerville	x	x	AE									
Eric Yoonjae Lim	AE	AE	A									
Tess Reyes-Dunn	XL	x	X									
Tom Sattler	x	x	X									
William Hilliard	x	x	A									
Doug Schmidt	x	x	X									
Bettie Ross-Blumer	x	x	X									
Total	10	12	9									

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early

Quorum is 8 members

2. Explanation of Meeting Rules.

3. Approval of Minutes for March 2012:

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Mike Mikaelian				
Natasha Somerville				
Tess Reyes-Dunn				
Tom Sattler				
William Hilliard				
Doug Schmidt				
Eric Yoonjae Lim				
Bettie Ross-Blumer				
Total				

WNC-2012-041012-01

4. **Public Comments:** Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
5. **State and Local Government Representative Updates:** Mayor Villaraigosa's representative, Councilman Englander's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
6. **Discussion and possible action on Orange line bathrooms for the existing stops especially at Winnetka and along the new N/S section developing now. (Ross/Blumer)**
7. **Discussion and possible action on extending elected officer positions until August or until election certification. (Lace)**
8. **Discussion and possible action on voting money for a debate; we need to vote an amount of money. JJ will provide numbers. (Popowich)**
9. **Discussion and possible action for a senior symposium at One Generation to consider a booth and review the \$1,000 we voted to support this event and obtain a booth; on May 19th 8:30 to 4 PM. (Robinson)**
10. **Discussion and possible action for using the \$5,000, not used by the CRA, for the schools. Sarah and Daniel Andrati were at Sutter and developed a wish list. (Reyes-Dunn)**
11. **Discussion and possible action to discuss the Winnetka Post office closure and reorganization with Northridge Post Office. (Ross-Blumer)** <<From Bettie, "news about the Post Office move, from her postal worker; - The decision about what post office is moving where, will be finalized in May. - What's prompting the move is that the Porter Ranch office is closing. - Current plan is for the Porter Ranch office to move to the Northridge branch, Northridge to move to Winnetka, and Winnetka to move to Canoga Park. There might be other moves as well. - My postman is not happy with the plan as it will a) increase the time that the mail is delivered, and b) increase the cost of gas, as all Winnetka mail will be coming from Canoga

Park instead of Winnetka. - He "thinks" (but not sure) that the Winnetka 91603 sign will remain on our building, as it IS Winnetka 91306. Not sure. I don't know why they don't just combine Porter Ranch with Northridge, and let the others remain "as is.".>>

- 12. Discussion and possible action on two motions from the Rules, elections and By-Laws committee (REB)**
Reallocating up to \$6800 for election mailings two post card mailings or a post card and a larger sheet mailing from Academy mailings. JJ will provide accurate numbers for this budget reallocation.

Two motions; 1st; <The REB moves to take \$3,000 from general operating funds and from misc and allocate to Valley Village for a NGP. 2nd, The REB moves to take \$1,280 from gen funds, \$600 paper 500 Octoberfest and other unused funds to be described by JJ and allocate this \$6800 for election funding for the two mailings.

<<From Mr Lewis; NEW INFO: the Youth March has been expanded and will be wanting all of the \$500 we originally allocated. So we will need to leave that item as is (at \$500 and not lowered to \$250) and add \$327 more from "Misc." to cover the new invoice total of \$6,877.>> (Lewis)

- 13. Discussion and possible action to fund at least 2 WNC Election related outreach mailings through Academy**
Mailing for a cost not to exceed \$6,900. (Lewis)
- 14. Discussion and possible action regarding working with DONE for the upcoming NC elections. This item may**
be sent to the REB Committee. Must be voted upon by the end of April. (Lewis)
- 15. Discussion and possible action on providing funding via a NPG for Valley Village for funding**
“”especially due to state budget cuts happening now, and why our disabled neighbors need help now. We would like to request a grant of \$5,000 from the Winnetka Neighborhood Council. Thank you for considering this request.”” From Jenny Daniels Freese, Development and Marketing Director, Valley Village (818) 587-9450 x120
www.valleyvillage.org www.facebook.com/ValleyVillageLA Natasha noted several additional items must be on the grant and she will take care of these things. (Somerville)
- 16. Discussion and possible action to move \$2,500 from advertising and designate for promotional items such as**
WNC labeled blankets. (Popowich)
- 17. Put on agenda to discuss and possible action on a motion to pay for the stickers on the blankets which we used**
for outreach with Project Hope. (Popowich)
- 18. Discussion and possible action to move \$1,000 from school beautification money(CIP) and allocate to library**
books under the CIP, as well (Lace)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

- 19. Finance Committee Report (Including Treasurer's Report (Popowich)**
20. By-Law Review Committee: (Lace)
21. City Mayor's Budget Advocate Report: (Hilliard)
22. LADWP Memorandum of Understanding (MOU) Committee and LADWP Committee (Ross-Blumer)
23. Public Safety Committee: (Vacant)
24. Outreach and Youth Committee Report: (Robinson)
25. Planning & Land Use Management Committee: (Popowich)
26. Public Works & Transportation Committee: (Mikaelian)
27. Rules, Elections & By-Laws (REB) Committee: (Lace)
28. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)
29. Good of the Order

30. Daily News needs to have address

31. Future Agenda Items & other Calendar Events:

- **Public Safety Committee.**
- **Outreach & Youth Committee.**
- **Public Works & Transportation Committee. 4th Tuesday**
- **PLUM**

32. Adjournment

The public is requested to fill out a “**Speaker Card**” to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a “**Speaker Card**” will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled “Public Comments,” the public has the right to comment on any matter that is within the Board’s jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels’ collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel’s report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board’s failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City’s Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.