



WINNETKA NEIGHBORHOOD COUNCIL

20830 Sherman Way, Winnetka, CA 91306

www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Doug Schmidt	Vacant	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Vacant	Asadbaig Baig	Eric Yoonjae Lim

REGULAR MEETING AGENDA

Tuesday, September 13, 2011 – 6:30 PM

Valley Village at 20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. Call to Order & Board Member Roll Call

Board Member Name	Jan-11	Feb-08	Mar-08	Apr-12	May-10	Jun-14	Jul-12	Aug-09	Sep-13	Oct-11	Nov-08	Dec-13
Eric Lewis	x	XL	XL	XL	X	XL	X	X				
Erick Lace	x	X	X	X	X	X	X	X				
Greg Sullivan	x	X	X	X	X	X	X	X				
JJ Popowich	LE,E	X	X	X	A	X	X	X				
Marilyn Robinson	x	X	X	X	X	X	X	X				
Mike Mikaelian	x	XL	A	XL	A	X	X	XL				
Natasha Somerville	x	X	XL	X	X	X	X	a				
Eric Yoonjae Lim	/	/	/	/	X	A	X	a				
Tess Reyes-Dunn	x	X	A	AE	X	X	X	X				
Tom Sattler	x	X	X	X	X	X	X	X				
William Hilliard	A	X	X	XLE	X	XL	X	a				
Asadbaig Baig	x	X	A	X	X	X	A	a				
Doug Schmidt	/	x	X	X	X	X	X	X				
Total	9	11 +1	9	9	11	9	11	8				

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early
Quorum is 8 members

2. Explanation of Meeting Rules.

3. Approval of Minutes for August:

Board Member	Yes	No	Abstain	Absent
Eric Lewis				
Erick Lace				
Greg Sullivan				
JJ Popowich				
Marilyn Robinson				
Mike Mikaelian				
Natasha Somerville				
Tess Reyes-Dunn				
Tom Sattler				
William Hilliard				
Asadbaig Baig				
Doug Schmidt				
Eric Yoonjae Lim				
Total				

WNC-2011-091311-01

4. **Public Comments:** Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
5. **State and Local Government Representative Updates:** Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
6. **Discussion and possible action on a presentation by a Department of Public Works representative and Acting CFO of Financial Management Division and the Wastewater Division Manager, Lisa Mowery.** She will need 20 minutes to present. Roger Shimatsu noted in his request for this presentation that<< Last month in the San Fernando Valley area, there were six water mains reported to have burst -- four in one hour. Although this was a DWP water pressure issue, Sanitation was relieved it was only water as we are concerned with wastewater and sewage. We have an aging sewer system which needs to be, at least, inspected.(Lewis)
7. **Discussion and possible action that on a letter to Councilman Mitch Englander requesting consultation and resolution of the tree holes and planted Trees cut into side walk around Limerick Elementary as noted by Erick Lace.** A paving solution may be needed as well as the question of who would care for the plantings. (Popowich)
8. **Discussion and possible action of a complaint by the owners of the Food 4 Less Shopping Center regarding the pumping of water from the new condo complex onto the street.** This is causing concerns about health and public safety. (Popowich)
9. **Discussion and possible action to make recommendations (if any) for the City's sign ordinance (currently under discussion).** (Popowich)

10. Discussion and possible action to approve the construction of a two car detached garage located at 20601 W. Archwood St., Winnetka, CA. (Case #: ENV-2011-208-CE and ZA-2011-209-ZAA). This requires the approval of a reduced front yard area. This has already been taken to the Planning Committee who has sent the developer back to the WNC for our opinion. (Popowich)
11. Discussion and possible action to make recommendations/comments (if any) for the City's proposed amendments to the Residential Planned Development supplemental use district establishment provisions. The current ordinances allow only single family homes; this ordinance would allow mixed use projects. (Popowich)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

12. Finance Committee Report (Including Treasurer's Report) (Popowich)

13. By-Law Review Committee: (Lace)

14. Public Safety Committee: (Vacant)

15. Outreach and Youth Committee Report: (Robinson)

16. Planning & Land Use Management Committee: (Popowich)

17. Public Works & Transportation Committee: (Mikaelian)

18. Rules, Elections & By-Laws (REB) Committee: (Lace)

19. Valley Alliance of Neighborhood Council; V.A.N.C. report (Hilliard and Lewis)

20. Good of the Order

21. Future Agenda Items & other Calendar Events:

- Public Safety Committee.
- Outreach & Youth Committee.
- Public Works & Transportation Committee. 4th Tuesday
- PLUM

22. Adjournment

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "Speaker Card" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 718-0629, or please send an e-mail that states the accommodations that you are requesting to sullivang@hotmail.com

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.



Waterbury Neighborhood Council
WNC
Celebrating Diversity with Unity
and Dedication to the Community