



WINNETKA NEIGHBORHOOD COUNCIL

PO Box 3692, Winnetka, CA 91306

www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
Erick Lace	Eric Lewis	Greg Sullivan	JJ Popowich	Mike Mikaelian
Board Members				
Tess Reyes-Dunn	Walter Baneggass	Tara Walker	William Hillard	Natasha Somerville
Tom Sattler	Marilyn Robinson	Wilson Linares	Vacant	Youth Position - Vacant

REGULAR MEETING AGENDA

Tuesday, October 12, 2010 – 6:30 PM

Valley Village

208300 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Winnetka Park** 8401 Winnetka Ave., Winnetka, 91306

1. **Call to Order & Board Member Roll Call**
2. **Explanation of Meeting Rules**
3. **Approval of Minutes**
4. **Public Comments:** Comments from the Public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
5. **State and Local Government Representative Updates:** Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
6. **Discussion and possible action:** on committee budgets
7. **Discussion and possible action:** on Mrs. Pearson's request for funding and assistance for the 'Fab Girls' organization. Notification to Mrs. Pearson that she will need to file for a Neighborhood Purposes Grant.
8. **Discussion and possible action** to approve up to \$8,000 for the purchase of WNC Banners to be placed on light poles year 'round along Sherman Way, Winnetka and, Roscoe. Banners will be purchased from Nationwide Banners. Design and final approval will be brought back to the Board by either an Ad Hoc committee or the Outreach Committee. (Popowich)
9. **Discussion and possible action:** to consider ways to deal with unattended or disruptive children at WNC meetings.(Sullivan)

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

10. Finance Committee Report (Including Treasurer's Report) (Popowich):

A, Discussion and possible action to approve the Monthly Finance Report as presented by the Treasurer. **(Popowich)**

B, Finance Rules Updates, NP Grants:

Information only discussion on the following items:

- ☐ Discussion regarding Annual Budget submission revisions
- ☐ Updates to Finance Committee web page
- ☐ Discussion regarding NP Grants and new requirements
- ☐ Discussion regarding Credit Card Usage Limits
- ☐ Discussion regarding required items to be submitted with all new invoices **(Popowich)**

11. Public Safety Committee: (Linares)

A, Discussion and possible action on a motion to combine the Outreach and Public safety meetings. Present Bicycle Safety Fair Flyer. **(Linares)**

B, Approval letter for Safety fair donations and other organizational requirements. **(Sullivan)**

12. Outreach and Youth Committee Report: (Robinson)

A, Discussion and possible action to finalize shift schedules for the WNC booth at Oktoberfest. Firm commitments are needed. **(Robinson)**

B, Discussion and possible action to determine if the WNC will have promotional items to hand out at the Oktoberfest and Children's Safety Fair, **(Robinson)**

C, Discussion and possible action to send Valley Village a letter of appreciation of their support and the use of their building as a meeting space. **(Robinson)**

D, Eric Lewis to present t-shirts and other swag for outreach and WNC name recognition. **(Sullivan)**

13. Planning & Land Use Management Committee: (Popowich)

A, Discussion and possible action to approve the PLUM Committee's recommendation of approval of a conditional use permit (Case #: ZA-2010-2127-CU) for the development of the property located at 19725 Vanowen St, Winnetka, CA 91306. The owners of this shopping complex are requesting zoning variances and/or conditional use permits to allow for a change to the existing square footage of signage on the property. **(Popowich)**

B, Discussion and possible action to approve the PLUM Committee's recommendation of approval of a zoning variance (Case #: ZA 2009-2071 ZV, WB, ZAA) for development of the property located at 19726 Sherman Way, Winnetka, CA 91306. The developers of this project are seeking zoning variances for the redeveloped meeting/banquet hall located on the second story of this building, approval of a basketball court on the roof of the building, and of a forthcoming request for a permit to sell alcohol for onsite consumption only. **(Popowich)**

14. Public Works & Transportation Committee:

a. Committee report, discussion and possible action for the following(Mikaelian):

1) On discussion of potential uses of available CRA money to improve Winnetka Business District.

- a) Unanimous approval to focus on trying to get benches, light posts painted, and street intersections resurfaced by Dura Therm, bike racks, and NOT to purchase trash cans due to cost of maintenance and high replacement rate.

2) On decision of color for benches, bike racks and painting light posts.

- a) Unanimous approval to suggest "New Teal" for the color

3) On decision for Logo to be put on Benches and Intersections.

- a) Unanimous approval to recommend "Winnetka" for Logos

4) On font to use on Logos.

- a) Unanimous decision to recommend same font as "Welcome to Winnetka" street sign

5) On discussion to spend roll over money on incomplete Sherman Way Median.

- a) Art Sims reminded the board that the plans for the median were complete, and all that is left is to pay Jacobi for rocks/installation and that the motion to do so had already been approved by the previous board.
- b) Unanimous approval to suggest solar lighted signs for "Welcome to Winnetka" sign
- c) Motion was also made to check all sprinklers and pipes in median for functionality before placing rocks
- d) Motion received unanimous approval

15. DWP Oversight Liaison Report (Hillard)

16. LANCC Report (Hillard)

17. Rules, Elections & By-Laws Committee: (Popowich)

18. Good of the Order

19. Future Agenda Items & other Calendar Events:

- **Public Safety Committee:**
- **Youth Committee**
- **Events Committee**
- **Public Works & Transportation Committee**
- **Interfaith Committee**

20. Adjournment

The public is requested to fill out a "**Speaker Card**" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "**Speaker Card**" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi_yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-to-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

**Celebrating Diversity with Unity
and Dedication to the Community**