



WINNETKA NEIGHBORHOOD COUNCIL
PO Box 3692, Winnetka, CA 91306
www.winnetkanc.com



President	Vice – President	Secretary	Treasurer	Sergeant at Arms
JJ Popowich	Art Sims	Mary Ann Smiley	Erick Lace	Jozef Essavi
Board Members				
Armineh Chelebian	Nina Essavi	Nalini Natarajan	Edesa Aghakha-nmoshabad	Tess Reyes-Dunn
TJ Martens	T. Alan Schweizer	Vacant Position		Youth Position

REGULAR MEETING AGENDA

Tuesday, January 13, 2009 – 6:30 PM
Valley Village
Winnetka Ave. Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Albertson's Food and Drug Store**, 7224 Mason Ave.

- 1. Call to Order & Board Member's Roll Call**
- 2. Explanation of Meeting Rules**
- 3. Review minutes for last meeting**
- 4. Public Comments:** Comments from the public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
- 5. State & Local Government representatives' updates:** Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
- 6. Dawn Peterson, President of the board of directors for the Women's Odyssey Organization. John (unknown last name) President of Canoga Park Chamber. To present to the board in need of some beautification and repair needs.**
- 7. Discussion and possible action on a presentation by Tarzana Nursery on the cost of a) Maintaining the median improvements b) adding river rock to some or all of the "finger" island portions of the median.**
- 8. Discussion with Captain Sherman regarding "Topanga Station", action may be taken depending on the information provided.**
- 9. Discussion and possible action on a presentation by Ed Crowe on the cost of a half or full page section in each edition of his West Valley News for the WNC to promote events discuss important items and post a calendar. Discussion of responsibility of writing and submitting the information.**
- 10. ED Boks, General Manager of LA Animal Services to discuss program as and any concerns about animal welfare and control issues in the Winnetka area.**
- 11. Discussion and possible action to assign coordination duties to Board members to coordinate pro/con speakers to come to our meeting to discuss the Ballot measures on the upcoming City election ballot.**

12. Discussion and possible action regarding the cost for Winnetka Neighborhood Council badges to display on each member during any such event.
13. Discussion and possible action on changing location of all WNC meetings. Winnetka Elementary School is willing to permit General Board Meeting and Youth Committee and any other meetings may have to continue at Valley Village.
14. Discussion regarding existing guidelines for board members while participating in community events and activities.
15. Discussion regarding procedure for adding items and disseminating information through the website or newsletter.

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS

16. Finance Committee Report (Including Treasurer's Report, Lace): (7 minutes)

Discussion of monthly report.

17. Interfaith Committee Report (Chelebian): (5 minutes)

18. Events Committee Report (Martens): (5 minutes)

19. Youth Committee Report (Schweizer): (5 minutes)

Discussion and possible action in support of up to \$2,500.00 for Sunny Brae Elementary School's "Garden". Youth Committee approved the grant. Greg Sullivan will be available for questions.

Tara Walker, representing Single Mother's event in 2009 will be available for questions; however, will be invited to the next Events Committee Meeting.

20. Planning & Land Use Committee (PLUM) (Popowich): (5 minutes)

21. Public Works & Transportation Committee (Chelebian): (5 minutes)

22. Public Safety Committee (Smiley): (5 minutes)

23. Emergency Preparedness Committee (Martens): (5 minutes)

24. Rules, Election & By-Laws Committee (Popowich): (5 minutes)

25. Future Agenda Items & Calendar of events:

- ☐ Public Safety Committee: January 20, 2009
- ☐ Youth Committee: January 6, 2009/February 3, 2009
- ☐ Events Committee: January 26, 2009
- ☐ Public Works & Transportation Committee: TBD
- ☐ Interfaith Committee: TBD
- ☐ Emergency Preparedness: January 27, 2009

26. Adjournment

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a "Speaker Card" will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and

receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to jedi_yoda@msn.com.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.

PROCESS FOR RECONSIDERATION

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

**Celebrating Diversity with Unity
and Dedication to the Community**