



**WINNETKA NEIGHBORHOOD COUNCIL**  
PO Box 3692, Winnetka, CA 91306  
[www.winnetkanc.com](http://www.winnetkanc.com)



| President         | Vice – President  | Secretary        | Treasurer               | Sergeant at Arms |
|-------------------|-------------------|------------------|-------------------------|------------------|
| JJ Popowich       | Art Sims          | Mary Ann Smiley  | Erick Lace              | Jozef Essavi     |
| Board Members     |                   |                  |                         |                  |
| Armineh Chelebian | Nina Essavi       | Nalini Natarajan | Edesa Aghakha-nmoshabad | Tess Reyes-Dunn  |
| TJ Martens        | T. Alan Schweizer | Steve Zeldin     |                         | Youth Position   |

**REGULAR MEETING AGENDA**

Tuesday, December 9, 2008 – 6:30 PM  
Valley Village  
20830 Sherman Way, Winnetka, CA 91306

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for the regular and special meetings is posted for public review at **Limerick Avenue Elementary School**, 8530 Limerick Ave., Winnetka, 91306; **Fulton Cleaners**, 20109 Roscoe Street, Winnetka, 91306; **Express Pack & Ship**, 7657 Winnetka Ave., Winnetka, 91306; **Canoga Park Bowl**, 20122 Vanowen St., Winnetka, 91306 (near Bar & ATM Machine); **Albertson's Food and Drug Store**, 7224 Mason Ave.

1. **Call to Order & Board Member's Roll Call**
2. **Explanation of Meeting Rules**
3. **Review minutes for last meeting**
4. **Public Comments:** Comments from the public on non-agenda items within the Board's subject matter jurisdiction. The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker's names are complete and correct in the meeting Minutes.
5. **State & Local Government representatives' updates:** Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.
6. **LAPD Detective Chris Ruiz to present the "Topanga Station" due to open on January 3, 2008. This may include a discussion about participation in the event by having a WNC booth at the event. (10 minutes)**
7. **Jay Virata, Regional Administrator and Brian Pendleton, Project Manger will present CRA/LA projects in the Winnetka area. (10 minutes)**
8. **Discussion and possible action on a Tentative Tract Map/Zone Change/Variance application for a 3 lot small lot subdivision. (10 minutes)**
9. **Discussion and possible action on the International Earthquake Conference. Future plans for 2009. (5 minutes)**
10. **Report from the President on the November President's meeting with Councilmember Zine (3-5 minutes).**
11. **Discussion and possible action on selecting specific locations to request digital speed signs as well as the allotment of \$3000.00 per sign. These signs can only be placed within Council District 3.**
12. **Discussion and possible action to request the Department of Transportation to post "No Unattached Trailer" signs along Winnetka Ave between Victory Blvd and Parthenia Ave and/or other locations as the Board may see fit. This is so the LAPD can ticket/remove trailer signs.**

13. Discussion and possible action to contract with Tarzana Nursery to maintain the median plants for a minimum of 6 months to 1 year.
14. Discussion and possible action to authorize that Mr. Popowich and Mr. Sims to approach Jacobi Building materials and Tarzana Nursery for a cost estimate to place river rock along Sherman Way in all of the thin island sections near intersections. This will reduce blight created by the difficult to maintain sections and improve visibility at some intersections.
15. Discussion and possible action to approve \$5000.00 for WNC advertising for the Valley Village annual event. Earlier this year we approved this amount to fund the audio and lighting for this event. However, Valley Village paid for that, and we cannot reimburse them. However, as part of what we paid for we got a gold advertising package. This is the approved motion that those funds be directed to the advertising under Outreach.

#### **DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING COMMITTEE REPORTS**

16. Finance Committee Report (Including Treasurer's Report, Lace): (7 minutes)

Discussion of November and December monthly reports.

17. Interfaith Committee Report (Chelebian):

18. Events Committee Report (Martens): (7 minutes)

Discussion and possible action on beginning the next year's Earth Day event.

Discussion and possible action on ordering Christmas banners for Sherman Way.

19. Youth Committee Report (Schweizer): (10 minutes)

Discussion and review of Youth Expo.

Discussion and possible action on supporting up to \$2,500.00 for tables for the Winnetka Elementary School Literacy Garden.

Discussion and possible action to support up to \$200.00 for the sponsorship of Limerick Elementary School newsletter, for the remainder of the fiscal year.

Discussion and possible action to support up to \$2,500.00 for supplies for 3-5 murals for Limerick Elementary School.

Discussion and possible action to support up to \$1,000.00 for purchasing individual disctionaires for 3<sup>rd</sup> graders at local elementary schools.

Discussion and possible action to support donations of food gift baskets of unspecified to local food pantries for the holiday season.

20. Planning & Land Use Committee (PLUM) (Popowich): (7 minutes)

Discussion Jesse Slansky of Abode LA regarding a potential project at 20246 Saticoy Ave., Winnetka, 91306.

21. Public Works & Transportation Committee (Chelebian):

22. Public Safety Committee (Smiley): (5 minutes)

Summary of the Probation/LAPD Multi-Agency Truancy Task Force at the Winnetka Recreational Center on November 21, 2008. WNC provided coffee and bagels in the morning and beverages and lunch for Probation, LAPD and agency staff.

**23. Rules, Election & By-Laws Committee (Popowich):**

**24. Discussion and possible action on the structure of the Board. This will include action on Board members who have exceeded the attendance allotments per the By-Laws and election of officers for 2009. (5 minutes)**

**25. Future Agenda Items & Calendar of events:**

- ☐ Public Safety Committee: December 16, 2008
- ☐ Youth Committee: December 2, 2008/January 6, 2009
- ☐ Events Committee: December 22, 2008
- ☐ Public Works & Transportation Committee: TBD
- ☐ Interfaith Committee: TBD

**26. Adjournment**

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The public is requested to fill out a **"Speaker Card"** to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a vote on each item any member of the public who has not filled out a **"Speaker Card"** will be accorded 1 minute to make a statement. This period will not last longer than 5 minutes total.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Winnetka Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Winnetka Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure the availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Secretary at (818) 648-6219, or please send an e-mail that states the accommodations that you are requesting to [jedi\\_yoda@msn.com](mailto:jedi_yoda@msn.com).

**SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (818) 648-6219.**

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**PROCESS FOR RECONSIDERATION**

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

**PROCESS FOR FILING A GRIEVANCE**

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council secretary from a list of Stakeholders who have previously expressed an interest in serving from time-time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panels' collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board Rules or these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

